LEOPARD Group

sage | ISV Partner

LEAP
Powered by LEOPARD
ACCOUNTING
& POINT OF SALE SOFTWARE

L3

L3 EDUCATION SOLUTIONS SOFTWARE

FOR ALL TYPES OF EDUCATION FACILITIES

Sage

LEAP

NO	TITLE	PAGE

1. L3 EDUCATION SOLUTIONS SOFTWARE

1.1. WHAT IS L3 EDUCATION SOLUTIONS SOFTWARE? 4

1.2. SIMPLE AND EASY SYSTEM TO USE 5

1.3. DEFINITIONS - L3 TERMS WITH EXPLANATIONS 6-7

1.4. PORTALS WITHIN L3 EDUCATION SOLUTIONS 8

1.4.1.ADMIN PORTAL 9-15

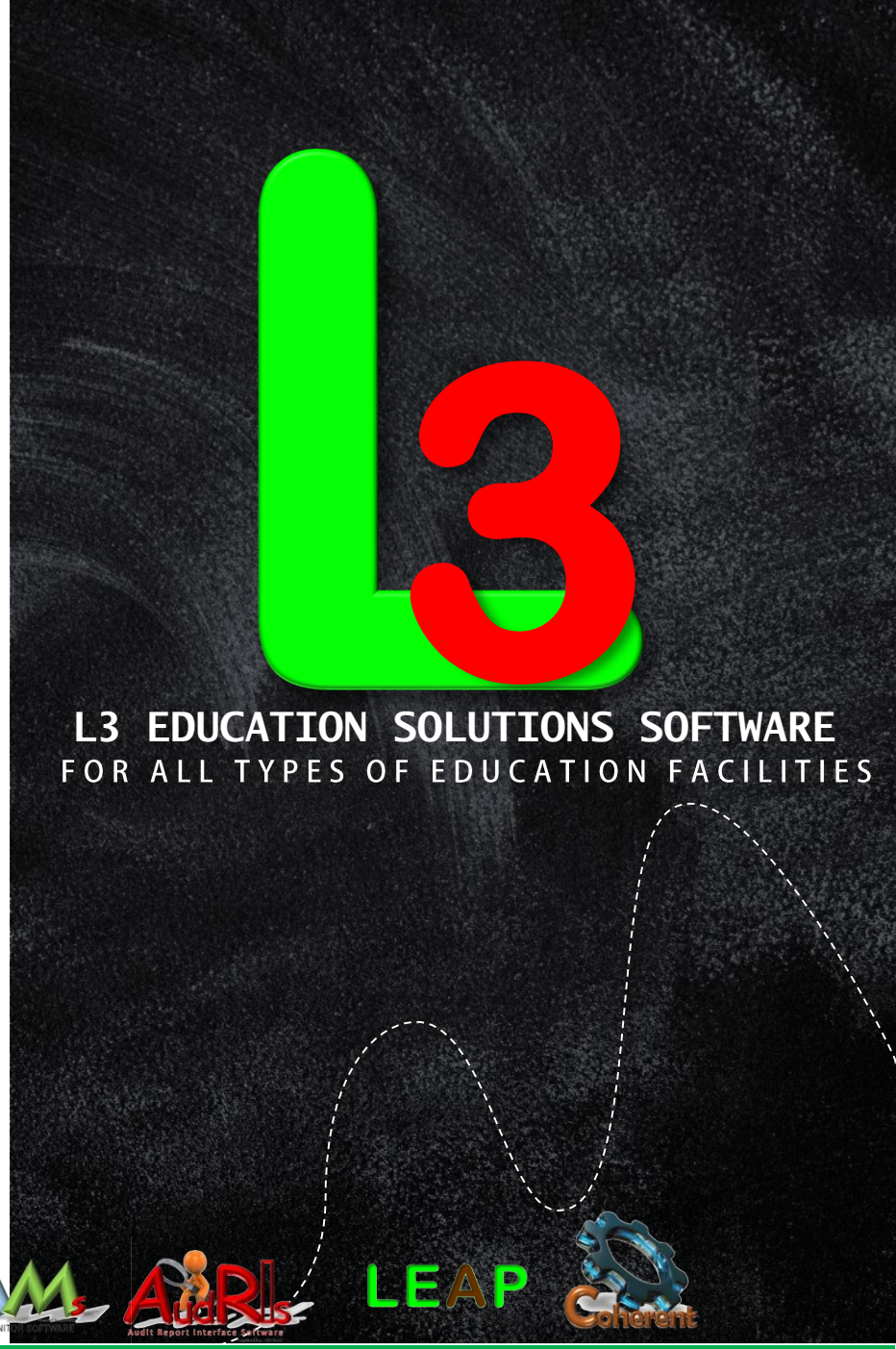
1.4.2. TEACHER PORTAL 16-17

1.4.3. STUDENT PORTAL 18

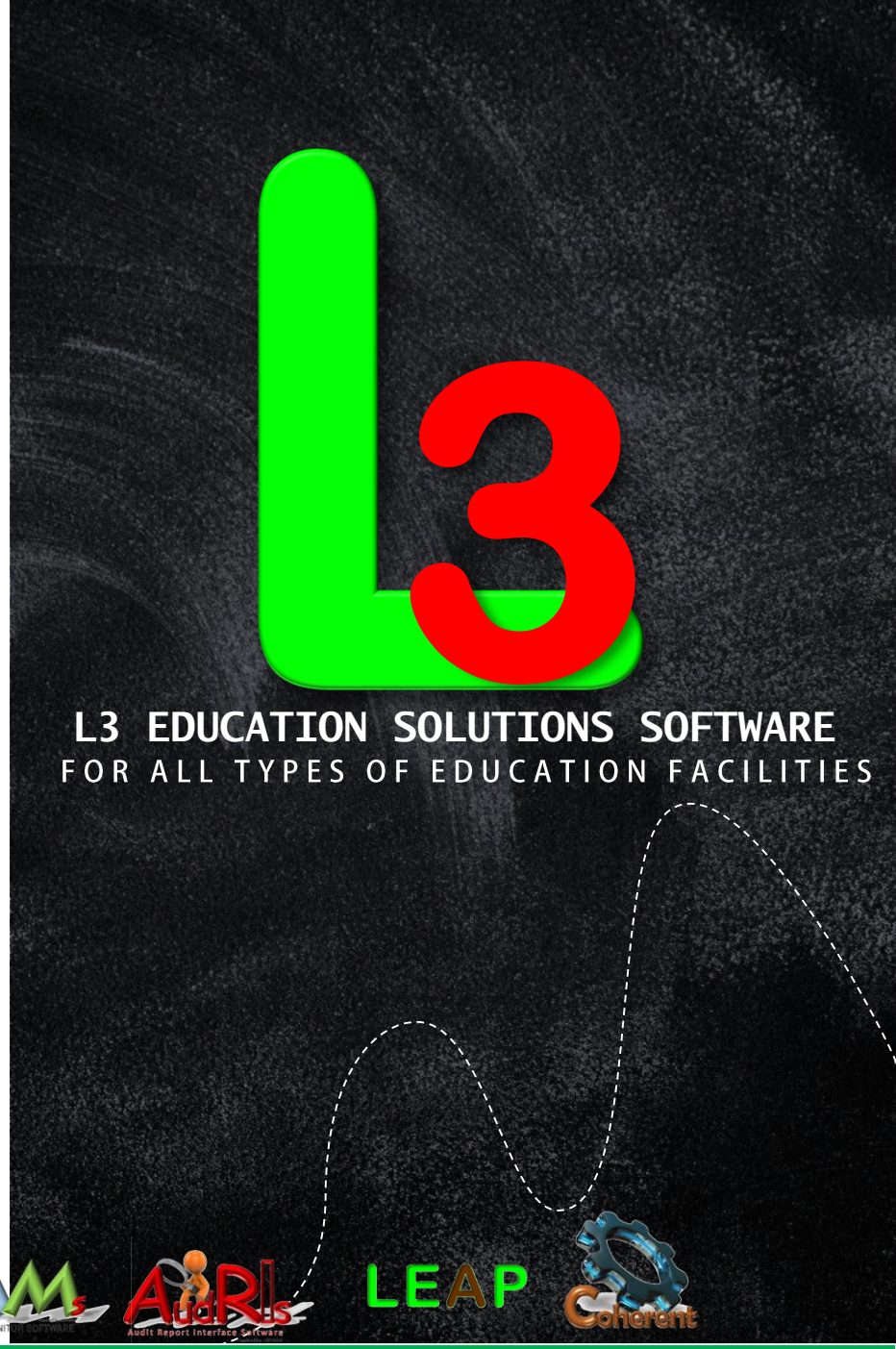
1.4.4. PARENT PORTAL 19

1.5. L3 MOBILE CONNECT 20-21

1.6. BENEFITS - REASONS WHY YOU SHOULD CONSIDER L3 SYSTEM 22



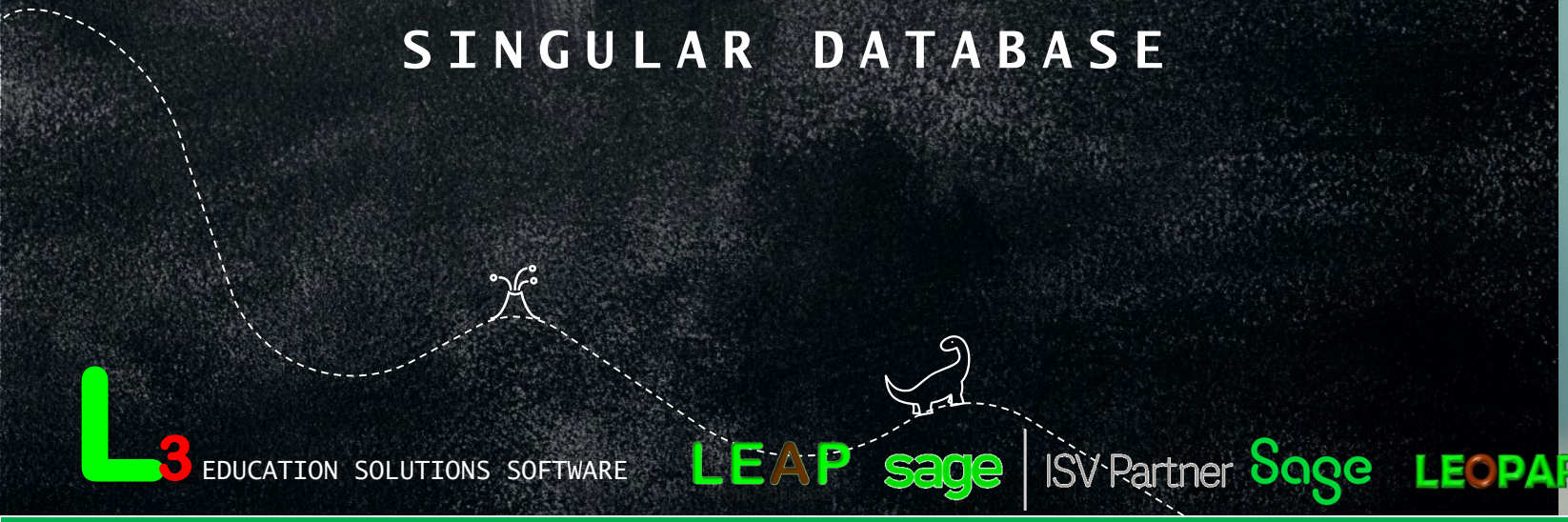
NO	TITLE	PAGE
2.	LEAP ACCOUNTING	23
	2.1. WHY CONSIDER AN ALL IN ONE SYSTEM	24
	2.1. WHAT IS LEAP ACCOUNTING?	25
	2.2. LEAP ACCOUNTING – PORTAL	26
	2.3.1. DEBTORS SCREEN	27-28
	2.3.2. INVOICING	29-36
	2.3.3. RECEIPTING	37-38
	2.3.4. STATEMENTS	39-40
	2.3.5. AUDIT REPORTS	41
	2.3.6. TRIAL BALANCE	42
	2.3.7. AGE ANALYSIS	43-44
	2.3.8. STOCK	45
	2.3.9 FIXED ASSETS AND SECURITY SOFTWARE SERVICES	46
	2.4. EASY MANAGEMENT SERVICES	47
	2.5. TRANSACTIONS	48
	2.6. BENEFITS OF LEAP ACCOUNTING	49
	2.7. LATEST TECHNOLOGIES	50
3.	CONTACT DETAILS	51



Digital is no longer an option

We are here to make your life much easier through the eyes of software.
A system which works within its own Financial System or a
module within Sage
with no integrations needed.

SINGULAR DATABASE

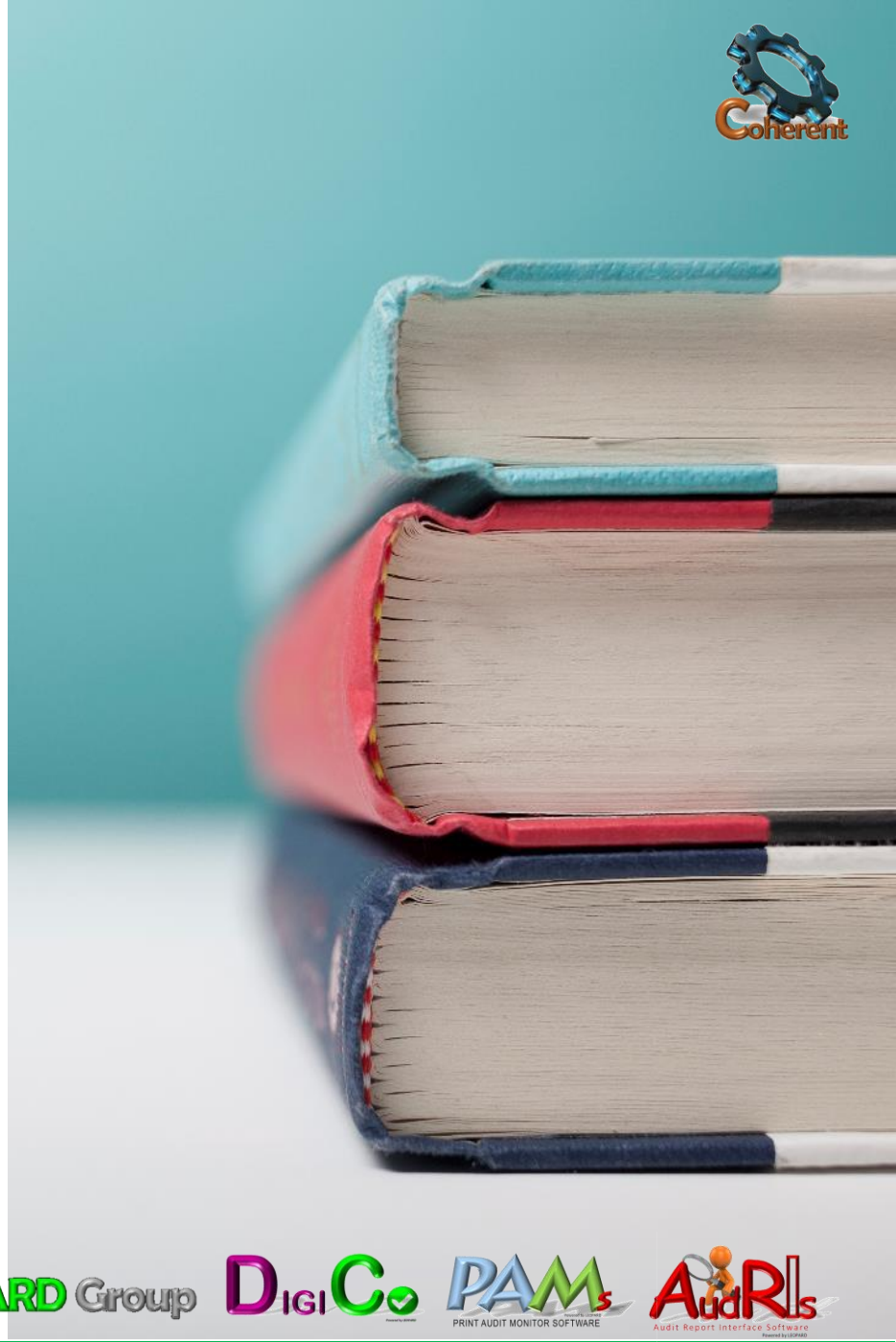


L3 EDUCATION SOLUTIONS SOFTWARE

1. L3 EDUCATION SOLUTIONS

1.1. WHAT IS L3 EDUCATION SOLUTIONS SOFTWARE?

- **FRONT END** application for education facilities
- **DIGITAL EDUCATIONAL SOFTWARE** that specialize in systematic school improvement practices. It is commonly used by Schools, Colleges, Universities, and other educational organizations to manage student data efficiently.
- Platform also designed to streamline the administrative tasks and record-keeping processes in educational institutions such as:
  - PRE-PRIMARY / PRIMARY SCHOOLS / CRECHES ETC…
  - PREPARATORY
  - HIGH SCHOOLS
  - ADULT EDUCATION AND TRAINING
  - PRIVATE COLLEGES
  - PUBLIC COLLEGES
  - UNIVERSITIES
  - TECHNICAL AND VOCATIONAL EDUCATION
  - IN-HOUSE TRAINING FACILITIES
  - SECURITY AND POLICE TRAINING FACILITIES
  - MEDICAL FACILITIES / SPORTS TRAINING ETC…



1. L3 EDUCATION SOLUTIONS

1.2. SIMPLE AND EASY SYSTEM TO USE

- Software Application which works within its OWN FINANCIAL SYSTEM or as a MODULE WITHIN SAGE
- NO INTEGRATIONS needed.
- *All In one System*
- Singular Database / Server
- Online / Offline solution
- One Trial Balance
- No Complications with our services
- PORTALS for all users of L3 (Admin, Teachers/Lecturers, Students and Parents.
- Digitally operated even with the signing of contracts etc.
- The DATA BELONGS TO YOU THE USER of the software.
- And many more features…

1. L3 EDUCATION SOLUTIONS

1.3. DEFINITIONS - L3 TERMS WITH EXPLANATIONS

- **INSTITUTIONS** – The actual Institution, the software is designed to allow the user to work with multiple institutions with separate accounts/LEAP or SAGE Database
- **CAMPUSES AND DEPARTMENTS** – Transactions and Master Records can be separated by school and department for reporting purposes
- **STUDENTS** – All Students / learners hybrid information between LEAP Client and Additional Fields Invoicing and transactions can be performed directly on a student
- **INVOICING** – Technically Batch Processing Module - all the processing of invoices/credit notes and/or journals against a selected batch of students, courses, specific subjects or Time Span.
- **BIOMETRICS** – This includes Fingerprint, Retinal and facial recognition and/or any RFID (Radio frequency identification) or Barcoding features for student/staff attendance and access.
- **COURSES/LEVELS/SUBJECTS** – Course Level Subject combinations for each year /semester /trimester /college /campus etc. ** Also includes tools to shift Ledger accounts, should the subject/course be mapped incorrectly to GL Account (Limits additional support from outside Suppliers)
- **TIMESPAN** – Coding for year /school / campus /course - time viz. annual /semester /trimester etc.
- **ACCOMMODATION** – Manage Accommodation both for the institution and outside.
- **TRANSPORT** – Manage Transport both internal/external (3rd Party)

CONTINUED TO NEXT PAGE...

1. L3 EDUCATION SOLUTIONS

1.3. DEFINITIONS - L3 TERMS WITH EXPLANATIONS

- **EMPLOYEES** – Staff (teachers, lecturers, management, accounts, procurements, ground staff, cleaners, student lecturers, etc.) capture job titles, of a lecturer/teacher/staff and the subjects they can teach. Qualifications and at which institution also which faculty they work in.
- **FUNDING** – Listing of funding institutions, students linked to the said funding / exemptions, time, cost and other demographics.
- **MEANS TEST** – Tests for each funding / exemptions institution, what the specific requirements are to obtain the funding / exemptions for the specific students.
- **EXPORTS** – Exports for the funding/ exemptions /department requirements
- **LIBRARY** – Manage lending of books and fines etc.
- **REPORTS** – All required and custom reports to be used by the institution
- **IMPAIRMENTS -** L3 assists management to accurately track expenditure and income to reduce impairment provisions, regulate expenditure and fraudulent transactions.
    - With use of timespans and aging an accurate representation of student write offs can be predicted using known challenges.
- **BUG FIXES** – Tools provided to resolve issues to aid the institution to reduce the need for outside support.
- **DEV TESTS** – New features provided by updates, to allow the user to test these out before they become part of the main stream application.

1. L3 EDUCATION SOLUTIONS

1.4. PORTALS WITHIN L3

- ADMIN PORTAL
- STAFF PORTAL
- STUDENTS PORTAL
- PARENTS PORTAL

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL

- Each user will have their own login
- Online New registrations / re-registrations
- Administrators can easily capture data and have access to student records, attendance data, and disciplinary history, etc.
- Uploading of reports and marks to the student and parents portal relevant education sources.
- This quick access to relevant information empowers administrators to create a more efficient and effective learning environment.
- Ensuring the system remains up-to-date and functional
- Monitoring system performance
- Addressing technical issues
- Record-keeping processes. Time and attendance
- Keeps track of student lifecycle from admission offer to the completion of studies.

Continued to next page…

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL

- Uploading of documents
- Meeting requests can be set up between parties
- Email features from the software
- Parents will receive immediate SMSes should the child be absent
- Biometrics
- Fully digital including signing of contracts.
- Uploading of reports to the student and parents portal
- Uploading of marketing material and notices etc. to the parents and student portal which saves on printing of 1000s of pieces of paper.
- Allows for the capturing of
  - Students / learners / employees etc…
  - Staff (lecturers, teachers, professors etc…)
  - Courses / Grades / Subjects /Subject selection for grades
  - Continue to next page…

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL

- Subject sets / Compulsory subjects
- Tests and exams / Marks and more… Creating invoices directly withinL3

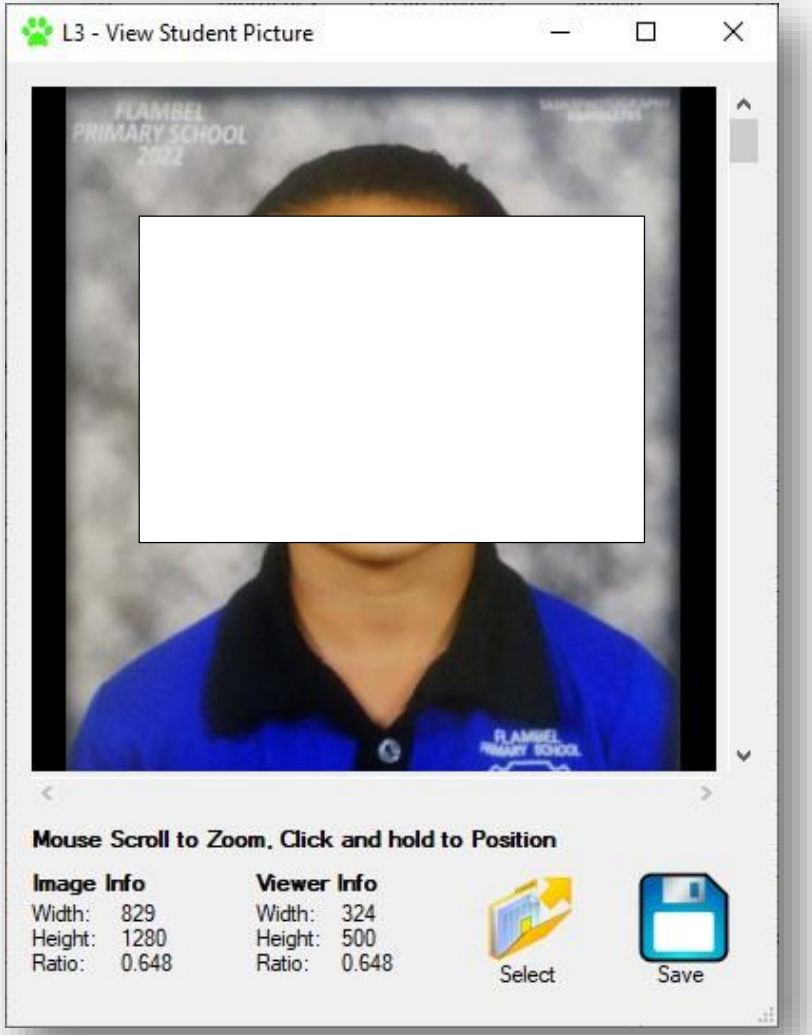
- No need to duplicate in both systems.
- Invoices and statements available to parents on the portal
- Access to the individual documents from the statement (invoices, credit notes, receipts and payments etc.)
- Ordering of stock
- All accounting facilities needed to be done can be done on L3
- No need for unauthorised access to go into the accounting system to create documents.
- Many more features

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL

STUDENT MASTER FOR PRIMARY / SECONDARY / TERTIARY DATA

- Records demographic of student
- Students photos will appear at the top of their profiles
- Responsible account holder will be in charge
- Allows for Communication channels via student / parent / teachers / educators / principals etc.
- Account information / Bank account capture
- Required information for Department of Education etc…
- Shows activity of students with drill down features.
- Creation of invoices, credit notes, journals etc. from the student.
- Student information stored in LEAP ACCOUNTING / SAGE
- Fully accessible from LEAP Accounting / SAGE
- Current Balance shows on students forms.
- Continue to next page…

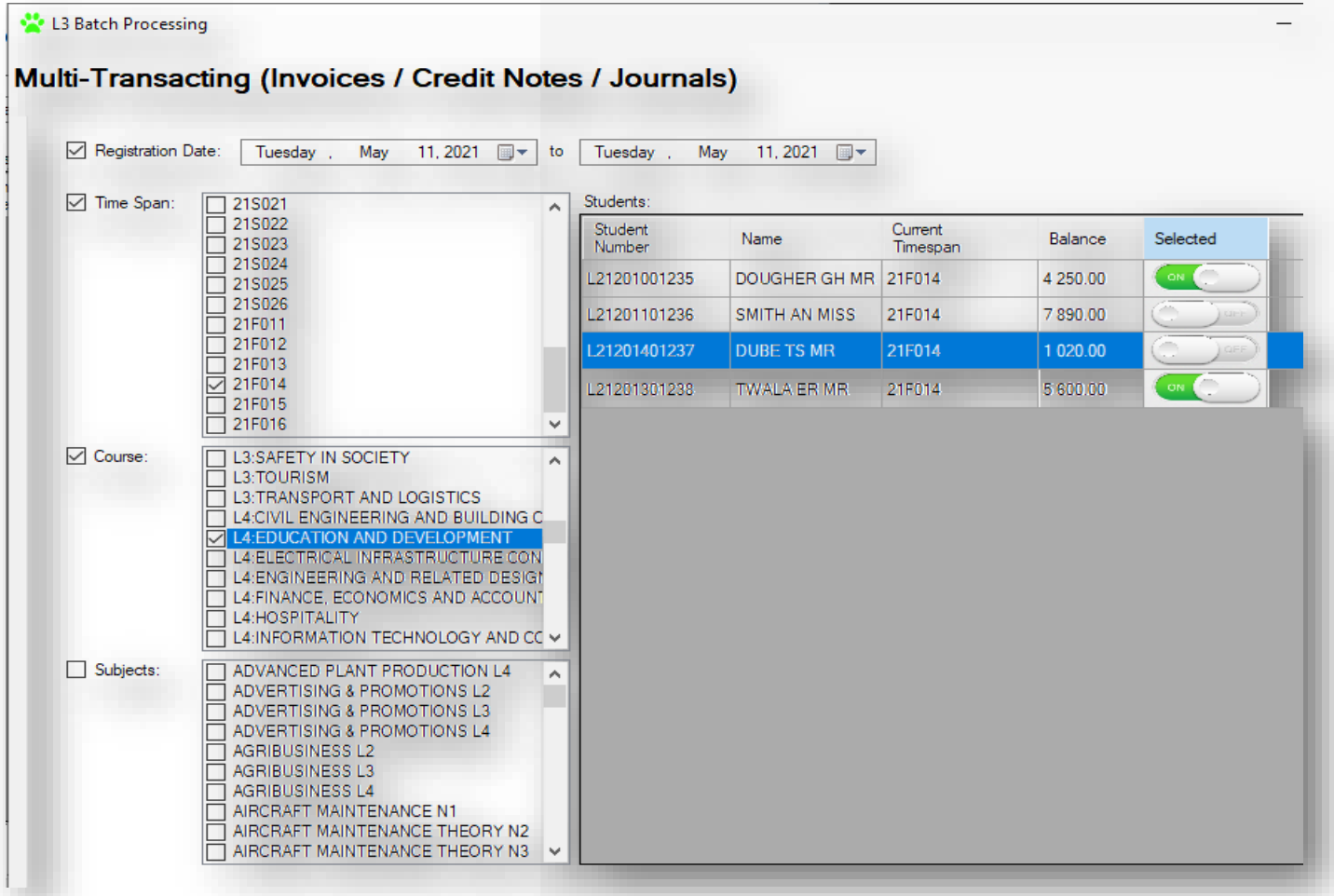


1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL - BATCH PROCESSING

STUDENT MASTER FOR PRIMARY / SECONDARY / TERTIARY DATA

- Capabilities Of Invoicing / Crediting Journal Creation For Specific Date / Range / Subject / Timespan / Course Combinations Etc.
- Allows The Use Of Stock Items (Books, Tools Etc…)
- Import And Export Features Available For Both Excel And Flat File.
- Wizard Operation And Lots More Features

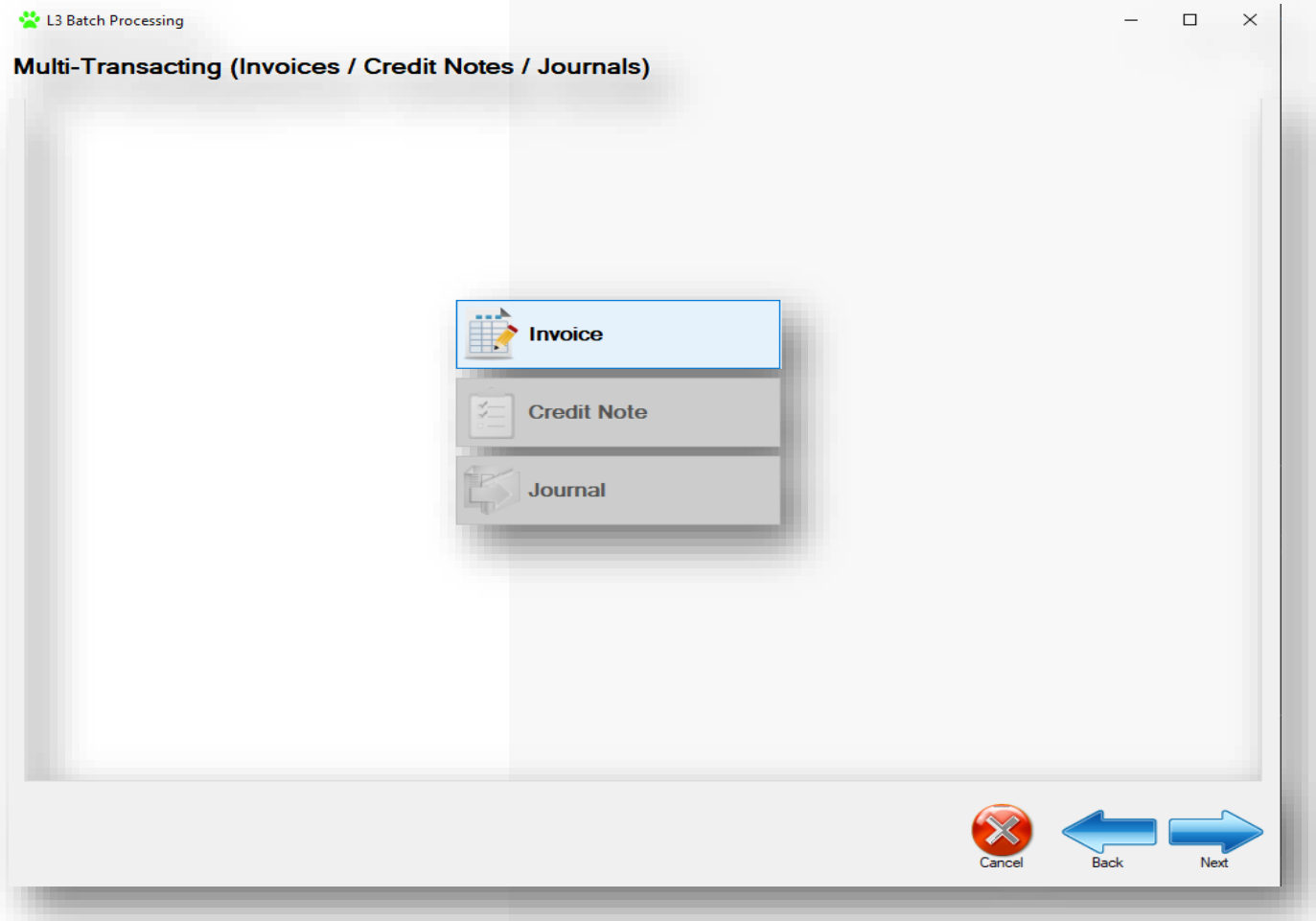


1ST PART OF THE BATCH PROCESSING WIZARD

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL – BATCH PROCESSING

- Select document type
  - INVOICE
  - CREDIT NOTE
  - JOURNAL
- Journals include cash book transactions.
- And more…

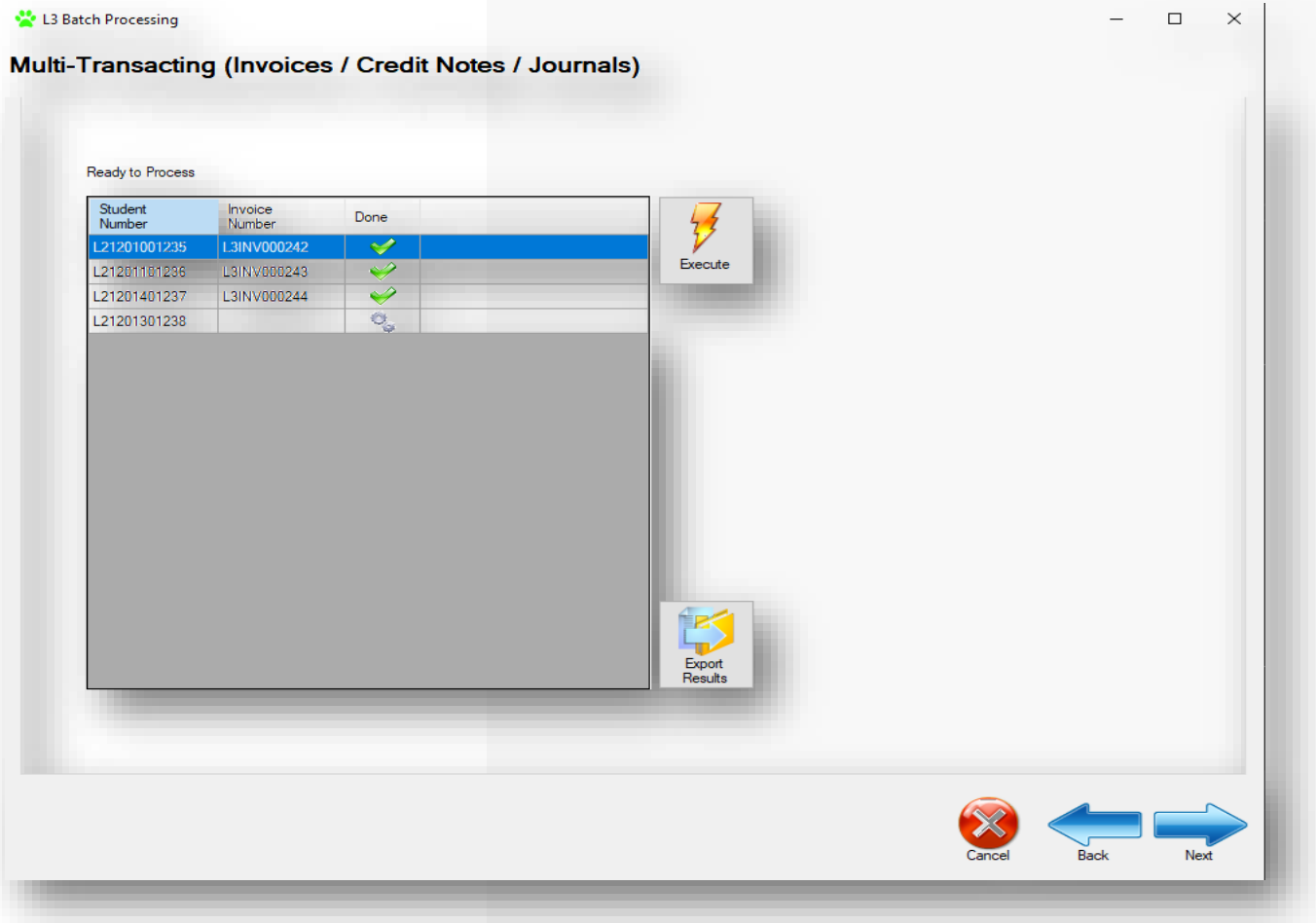


2ND PART OF BATCH PROCESSING

1. L3 EDUCATION SOLUTIONS

1.4.1. ADMIN PORTAL – BATCH PROCESSING

- Shows the activities
- Shows the processing
- Export to Excel or Flat file
- And many more features within the Admin portal



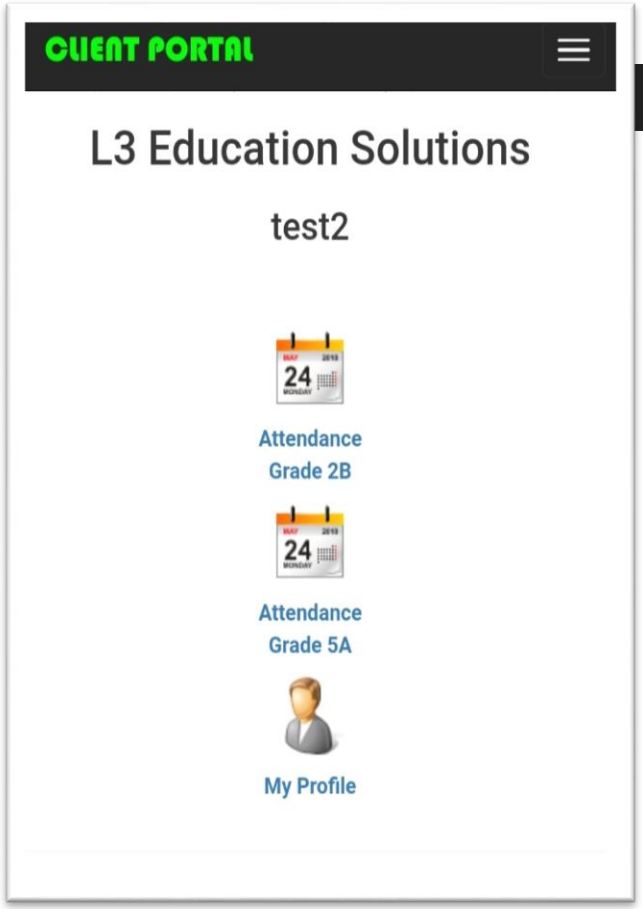
4TH PART OF BATCH PROCESSING (3RD PART WILL BE SHOWN ON DEMO)

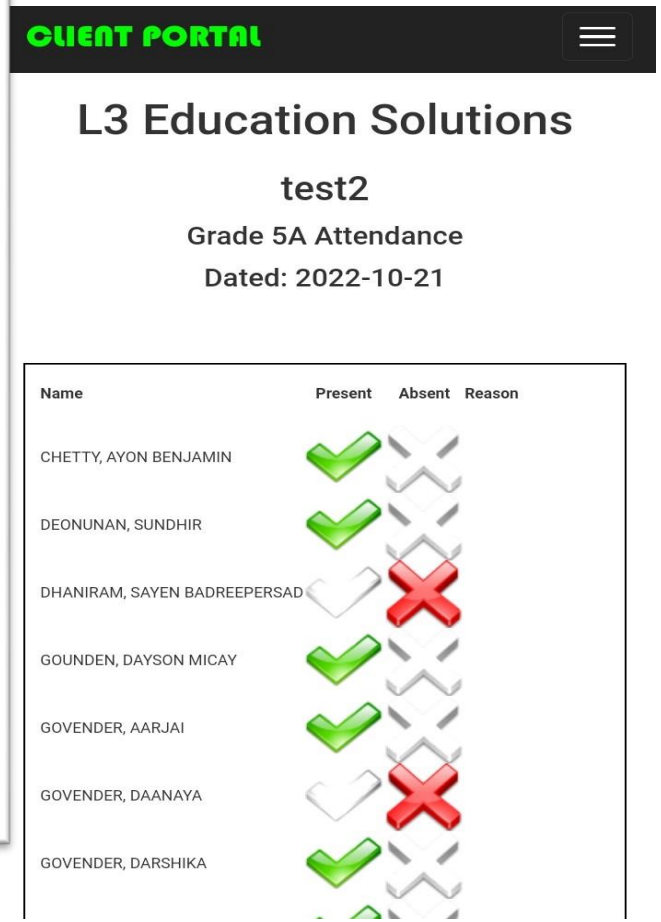
1. L3 EDUCATION SOLUTIONS

1.4.2. TEACHER PORTAL

TEACHERS / LECTURERS ATTENDANCE REGISTER PORTAL

- Teachers / Lecturers can now mark the register via the software
- SMS will be sent that morning directly to the parent notifying them of the absence of their child.
- This will solve the absenteeism issue immediately and not only when parents see the report at the end of the term.
- Certain details have been blocked due to the Popi Act

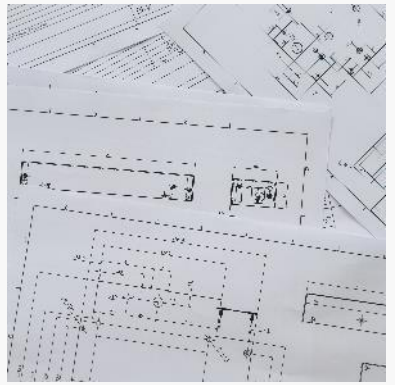


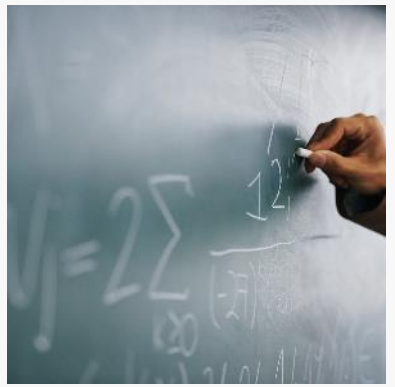


1. L3 EDUCATION SOLUTIONS

1.4.2. TEACHER PORTAL

- Each user will have their own login per grade / class / subject
- Teachers will have access to L3 from their phones, tablets, computers or any other mobile devices.
- Uploading of marks on the system themselves
- Time and attendance - Capabilities of on hand capturing of presence and absence in class
- Instant SMS features – Parent will receive an instant SMS should the student be marked absent.
- Uploading of reports / notificati
- ons
- Allocation of assignments / homework etc. to students
- Communication with students and parents
- Meeting requests can be set up between parties
- Calendar and timetable functions
- Uploading of documents
- And many more …

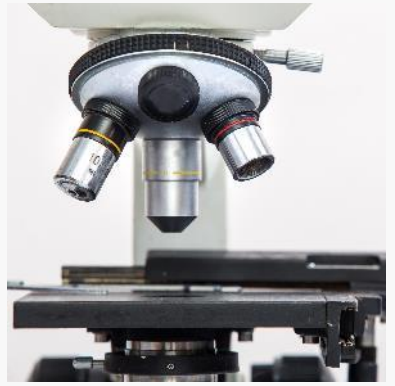




1. L3 EDUCATION SOLUTIONS

1.4.3. STUDENT PORTAL

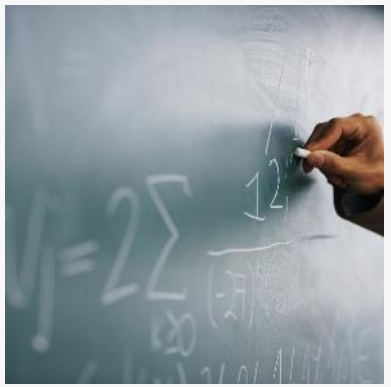
- Each user will have their own login
- Access L3 from any device such as phones, tablets, computers etc.
- Student can check their progress online
- Access assignments and set up extra class activities
- Meeting requests can be set up between parties
- Email features from the software.
- Re-registration / re-applications / Sign up for extra curriculum activities
- Uploading of documents
- Calendar and timetable functions
- Access to physical library information online / online learning etc..
- Depending on the level of education facility the student will have access to make payments for fees etc.
- And many more features…



1. L3 EDUCATION SOLUTIONS

1.4.4. PARENT PORTAL

- Each user will have their own login
- Access L3 from any device such as phones, tablets, computers etc.
- Parent can access child's progress online
- Have access to the student portal to check assignments and set up extra class activities
- Meeting requests can be set up between parties
- Email features from the software.
- Re-registration
- Uploading of documents
- Calendar and timetable functions
- Sign up for extra curriculum activities
- Access to make payments for fees
- Invoices and statements available to parents on the portal
- Access to the individual documents from the statement (invoices, credit notes, receipts and payments etc.)
- And many more features…



1. L3 EDUCATION SOLUTIONS

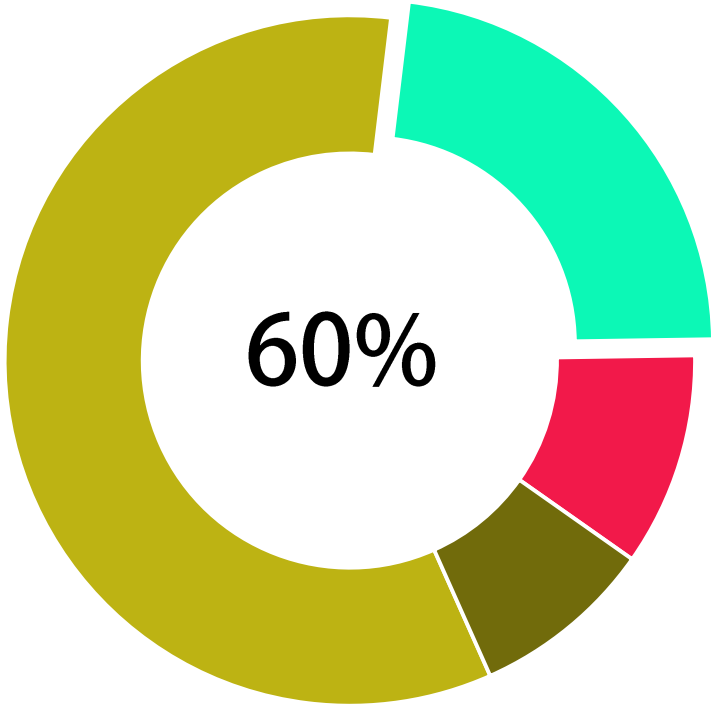
1.5. L3 MOBILE CONNECT

- Mobile Application
- Can be downloaded on any mobile device.
- Allows for easy access to the L3 Education Solutions for all persons (admin, teachers/lecturers, staff members, students and parents)
- Streamline tasks, enhance productivity, and provide entertainment at users' fingertips.
- Improves customer experience
- Improve the customer journey
- Businesses can leverage this data to improve in-app personalization, target marketing campaigns, optimize the user app journey, increase customer loyalty.

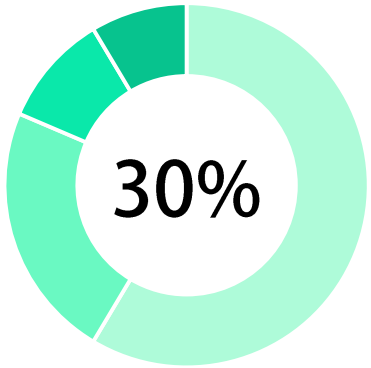
- Easy Communication. The main benefit of using the mobile phone is that it makes the mode of communication easier and cheap. ...
- Education. ... Social media. ...
- Promoting business. ...
- Good for people's safety. ...
- Helpful in emergency situations. ...
- Accessing the internet through mobile phones
- All information within your palms

1. L3 EDUCATION SOLUTIONS

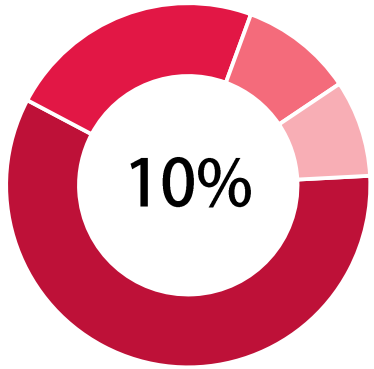
1.5. L3 MOBILE CONNECT USAGE OF THE L3 MOBILE APP



STUDENTS USAGE



STAFF USAGE



PARENTS USAGE

1. L3 EDUCATION SOLUTIONS

1.6. BENEFITS - REASONS WHY YOU SHOULD CONSIDER L3 SYSTEM

- Does not need INTEGRATIONS and additional operations.
- Robust Financial System
- One System
- No Data Manipulation
- No need for Auditors to question transactions.
- System houses all information
- All invoicing errors are required to be credited to conform to proper accounting practice.
- Meshed with all Leopard Products which includes LEAP POS (for tuck-shops), Print Audit Monitoring, Audris (Audit every transaction), Digico (Digital signature software more including LEAP Accounting / Sage.
- Also using Tools that are already been created by LEOPARD Software Developing Company.
- Newly created system that does not have bugs created by constant revision over the past 20 years.
- Financial system can be supported by a large community.
- Education system works within its own financial system LEAP Accounting / Sage
- Cost Effective
- Cloud / Onsite Hosting is at the discretion of the customer and is not forced upon.
- Stricter user access and auditing control.
- No accidental GL Mapping / Account type cross pollination.
- Lower Hardware resource requirement.
- Unlimited Annual Data Retention.
- South African based Women owned black empowered business.
- B-BBEE LEVEL 1 STATUS

L3 WORKS WITH ITS OWN FINANCIAL SYSTEM

LEAP ACCOUNTING or SAGE

ONE DATABASE

LEOPARD Group LEAP sage | ISV Partner

L3 EDUCATION SOLUTIONS SOFTWARE

LEAP ACCOUNTING

Sage

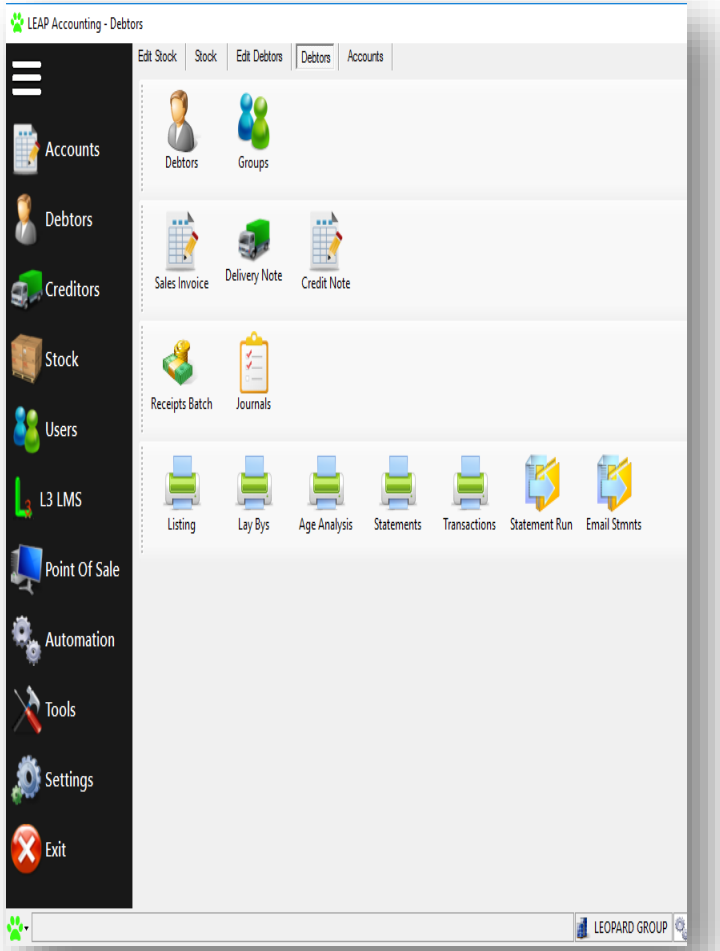
LEAP POINT OF SALE

DIGICO PAMS PRINT AUDIT MONITOR SOFTWARE AUDRIS Audit Report Interface Software Coherent

2. LEAP ACCOUNTING

2.1. WHY CONSIDER AN ALL IN ONE SYSTEM

- Leap Accounting is a complete accounting system to complete all accounting transactions
- L3 can be Found within its LEAP ACCOUNTING OR SAGE
- No need to open different applications each time
- Once a student is captured that is the registration and no need to duplicate into 2 systems
- If a transaction is deleted in L3 it is automatically deleted in LEAP or SAGE. No need for duplications.
- Keeps to the rules of Basic Accounting Practices for e.g. one invoice to one debtor restricting processing to the correct GL accounts / account types / accurate allocations of cash book transactions. (EFTs, credits, cash payments etc.)
- This has been seen at multiple education institutes where a single invoice has been raised but linked to multiple debtor accounts thus creating data corruption.
- LEAP or Sage provides tools to keep tabs on user activities, printing transactions, and any bank payments to eliminate fraud.
- It simplifies the relationship between the student and institute by maintaining the student as a debtor, registrations as an invoice.
- With our system we don't un-post or delete transactions but rather credit and re-invoice and use a hide from statement flag. This ensures that your sequence of numbers are retained for audit process.
- It provides tools that reduces the turnaround time required to produce the annual financial statements.



2. LEAP ACCOUNTING

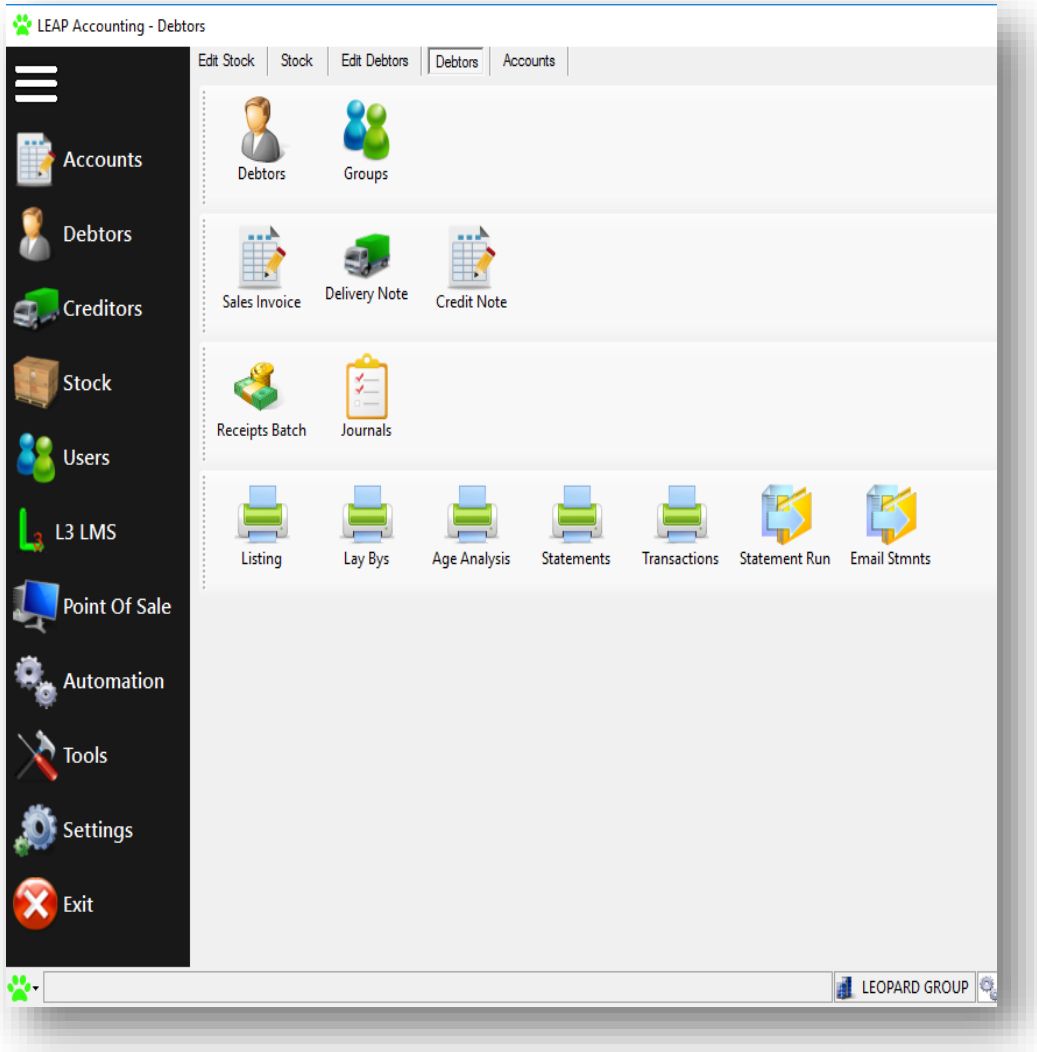
2.2. WHAT IS LEAP ACCOUNTING?

- Cost effective financial system which manages and records the day-to-day financial transactions of an organization.
- Leap Accounting allows you to keep track of expenses, income, and other activities
- Automatically generates billing for rendered services and products.
- These invoices are commonly created using ready-made templates, mostly professional-looking ones, which makes the process easier and advantageous to businesses.
- An invoice is a bill sent to a customer before or after they have already received a product or service. If a customer purchases something without paying immediately, you will send an invoice. An invoice sent to a customer is known as a sales invoice. You might also receive invoices from your vendors
- Multiples users
- Works in all types of businesses

2. LEAP ACCOUNTING

2.3. LEAP ACCOUNTING - PORTAL

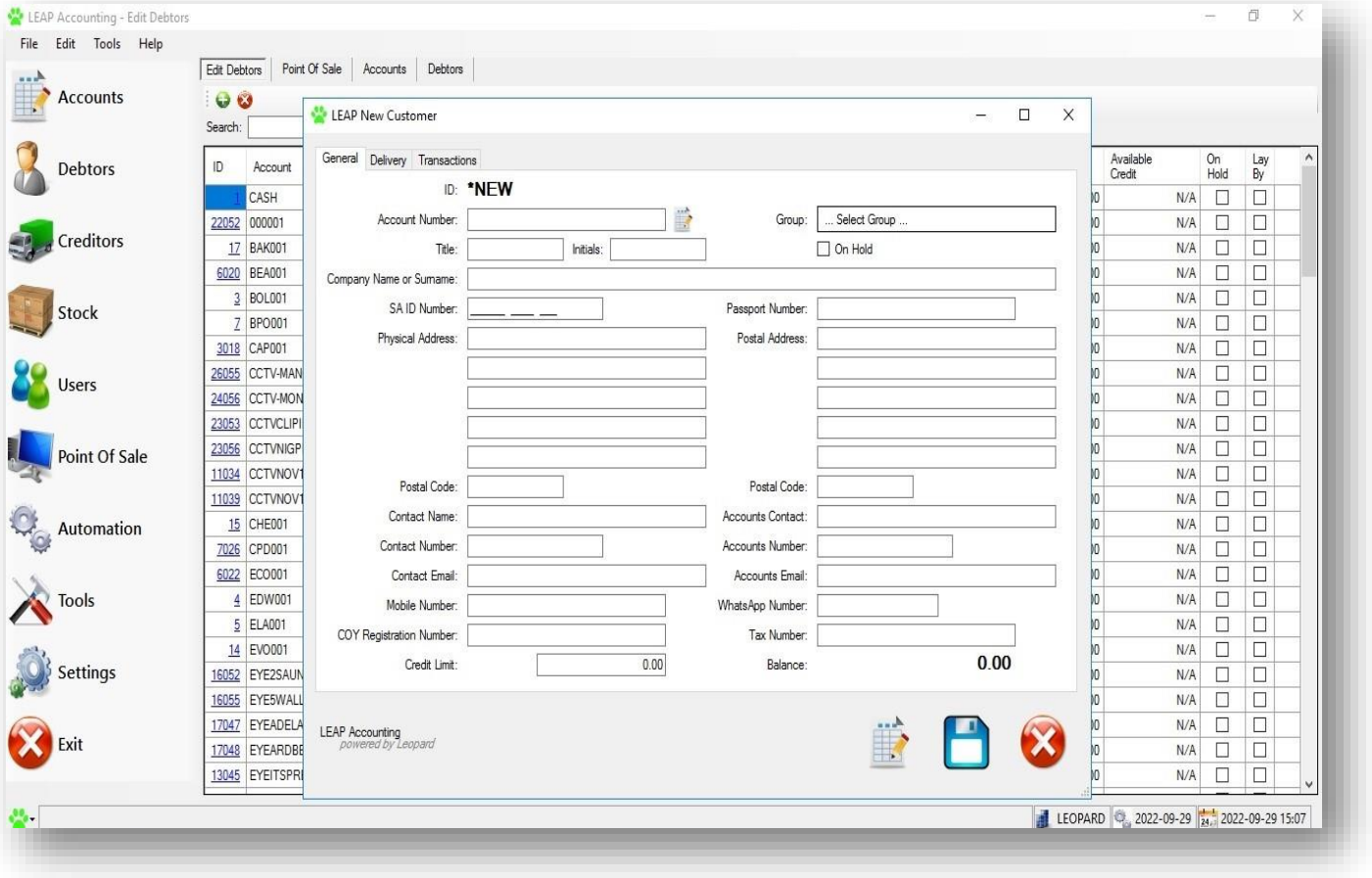
- Allows for the following Portal to capture all aspects
- Accounts
- Debtors /Creditors
- Stock
- Users
- Point of sale should you have a tuck shop or canteen (we offer POS software and hardware machines at an additional cost)
- Settings to add bank details etc.
- School fees capture
- Sending of receipts
- Statements to parents etc…
- Sales invoices etc…
- Credit notes / Delivery notes
- Trial Balance
- Audit Reports
- Age analysis
- Journals
- And many more features



2. LEAP ACCOUNTING

2.3.1. DEBTORS SCREEN – BLANK SCREEN

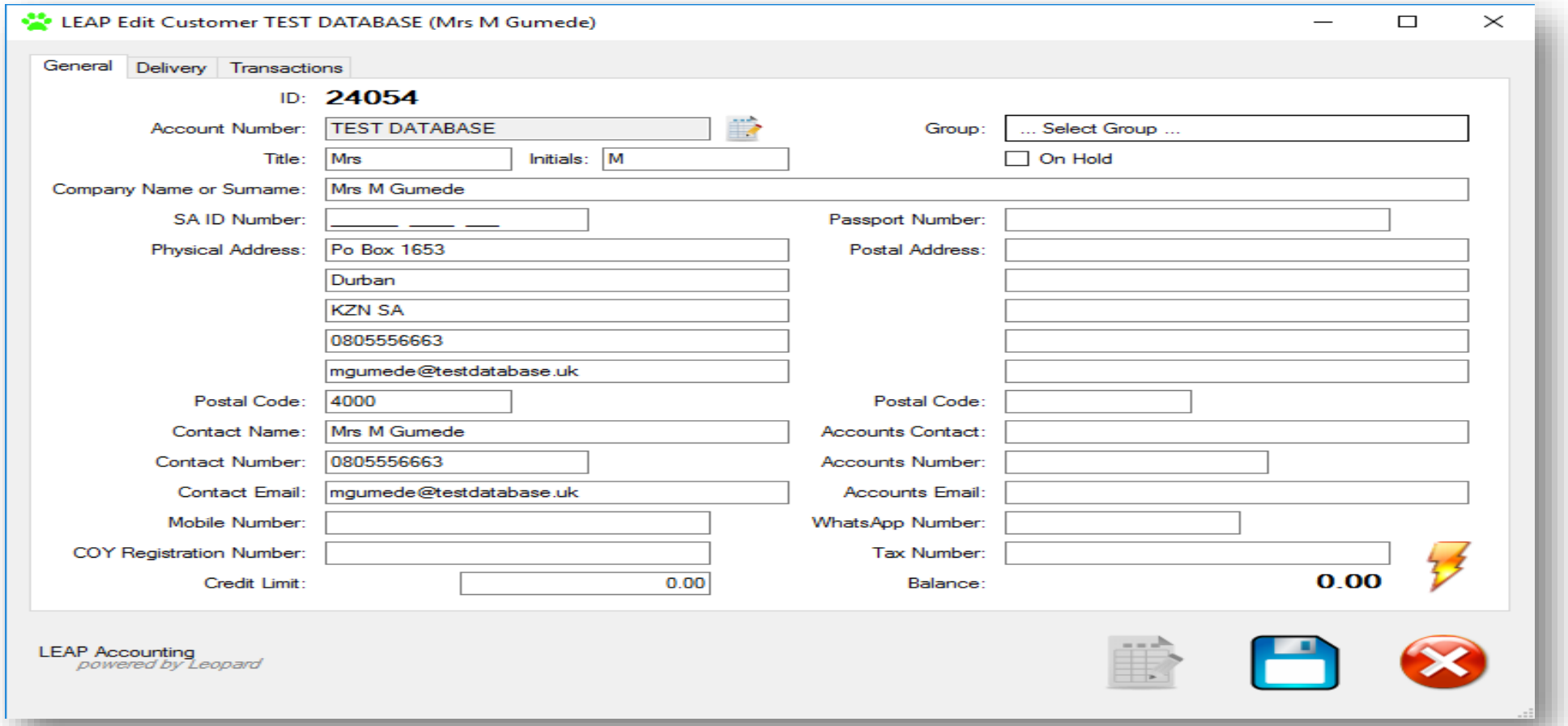
- Allows for capturing of the following:
- Debtors / Creditors / Receipts / Payments etc.
- Capturing of details
- Creating account numbers
- Personal details
- Physical / postal addresses
- Alternate contact details
- Identity numbers
- Group selections etc.



EXAMPLE OF A BLANK SCREEN TO CAPTURE A DEBTOR OR CREDITOR

2. LEAP ACCOUNTING

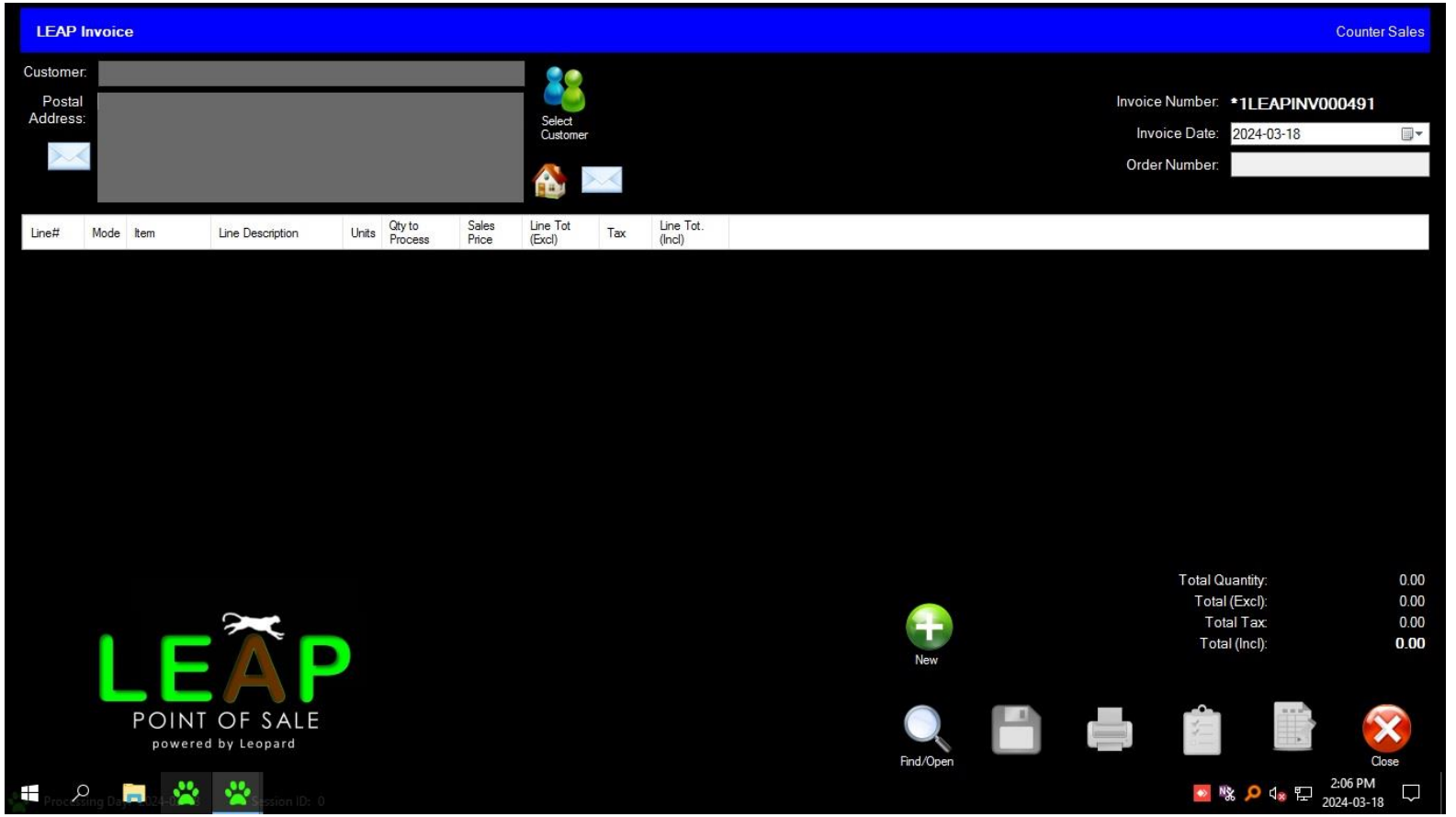
2.3.1. DEBTORS SCREEN – CAPTURING OF DETAILS



EXAMPLE OF A DEBTORS SCREEN INCLUDING INFORMATION

2. LEAP ACCOUNTING

2.3.2. INVOICING – BLANK SCREEN

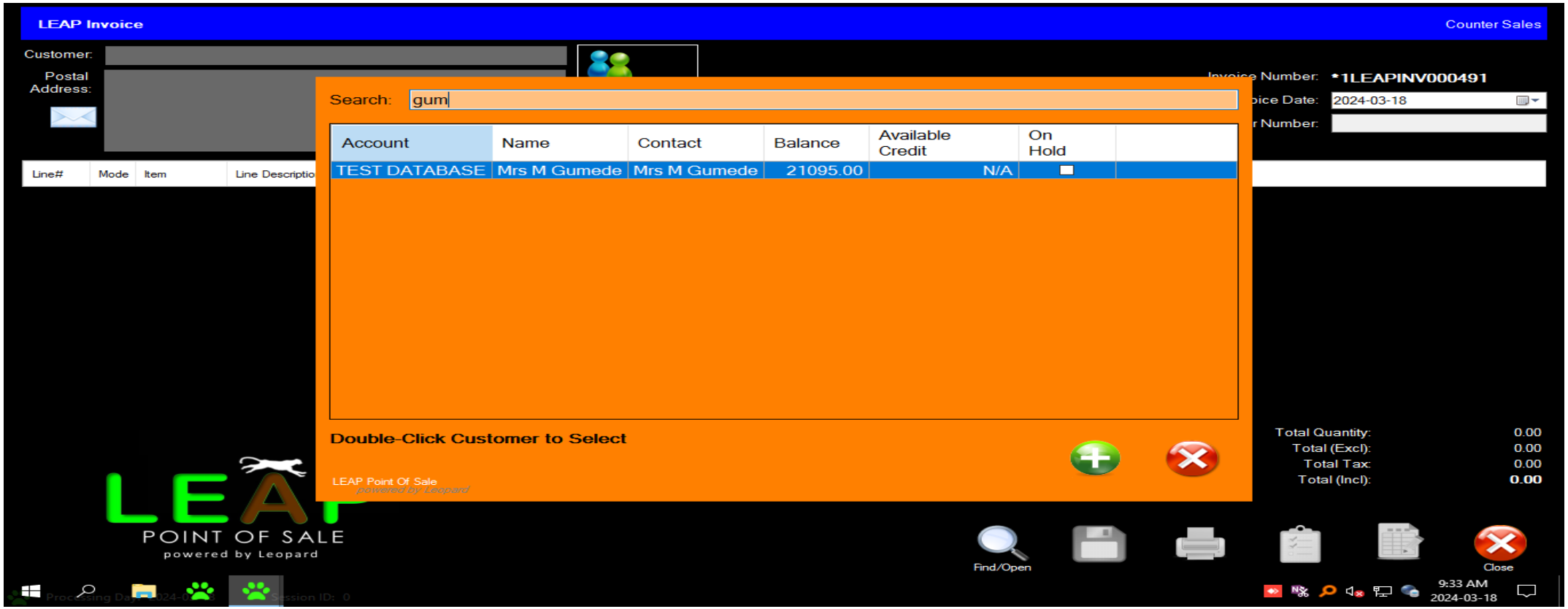


EXAMPLE OF BLANK INVOICING SCREEN TO CAPTURE - DETAILS OF A TRANSACTION

2. LEAP ACCOUNTING

2.3.2. INVOICING - SEARCH SCREEN

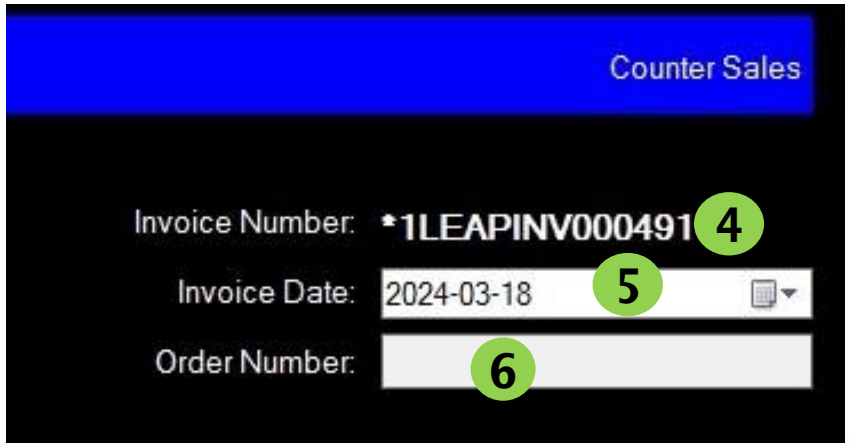
- Before making an quote or invoice you can search for the customer on the search features

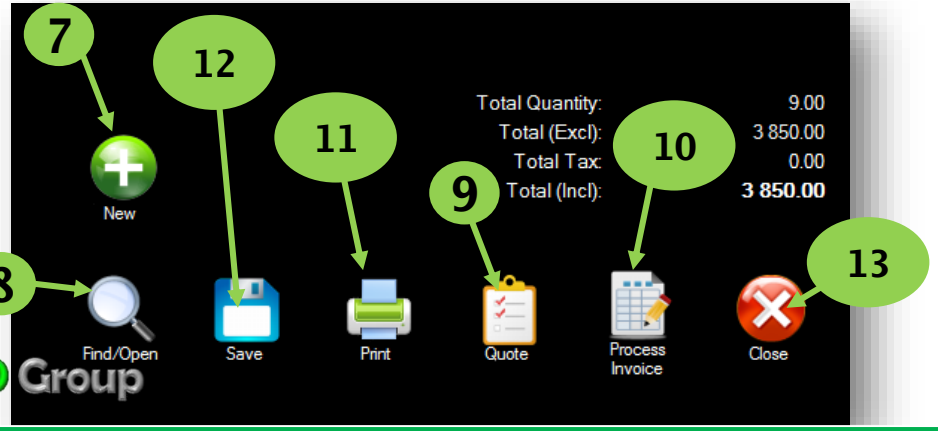


2. LEAP ACCOUNTING

2.3.2 INVOICING - FEATURES OF THE INVOICING SCREEN

1. SELECT CUSTOMER ICON TO CHOOSE
2. CUSTOMERS NAME
3. CUSTOMERS ADDRESS
4. INVOICE NUMBER
5. YEAR/MONTH/DATE
6. PURCHASE ORDER NUMBER
7. ALTERNATE ICON FOR CREATING A NEW INVOICE
8. ALTERNATE ICON FOR SEARCHING A QUOTE / INVOICE
9. GENERATE A QUOTE
10. GENERATE AN INVOICE
11. PRINT BUTTON FOR INVOICE / QUOTE
12. SAVE BUTTON
13. CLOSE BUTTON



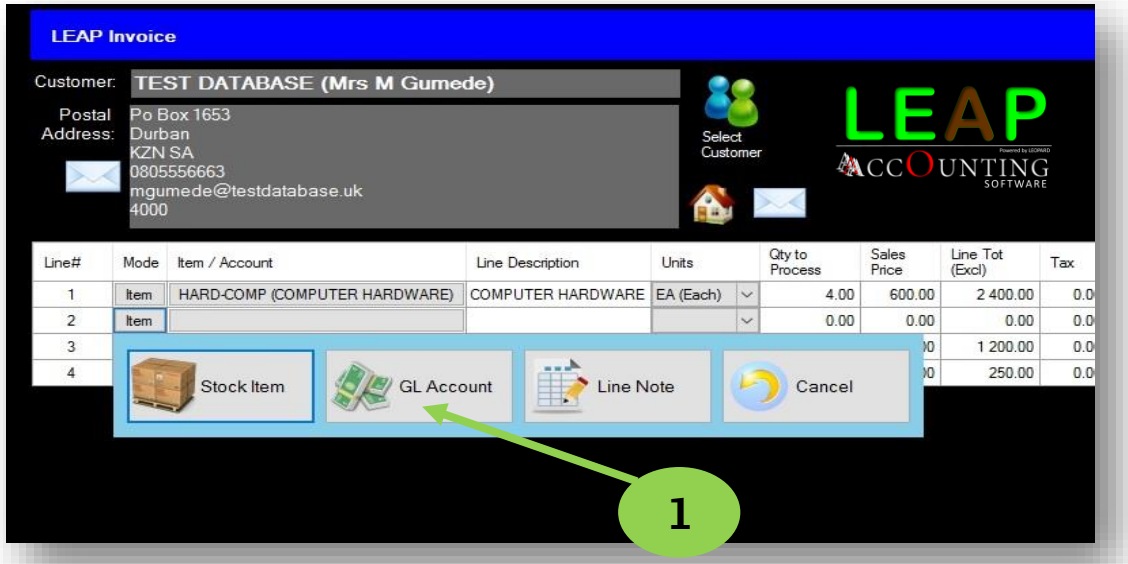


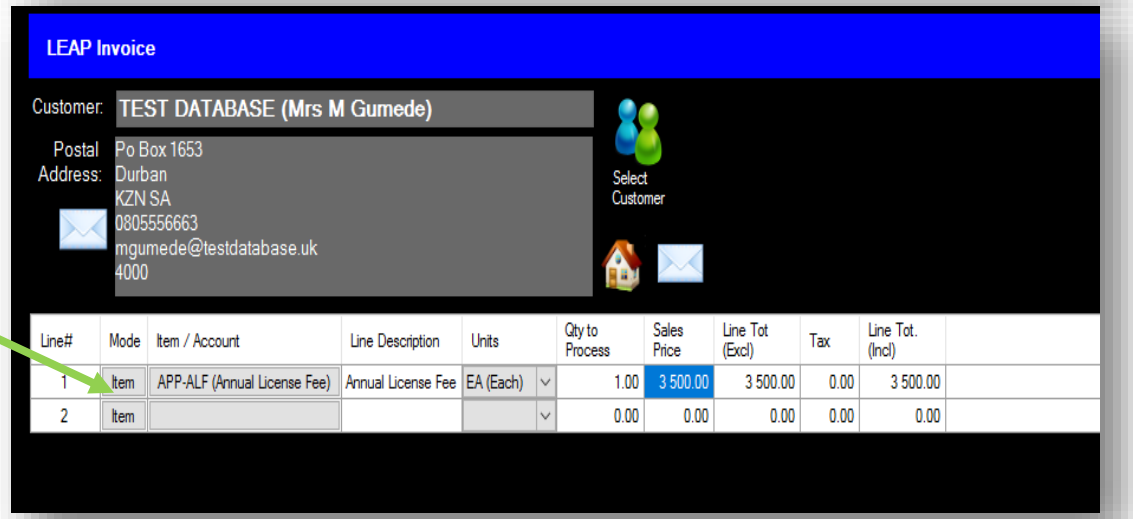
2. LEAP ACCOUNTING

2.3.2. INVOICING –

FEATURES OF THE INVOICING SCREEN

1. EXAMPLE OF AN ITEM CODE FOR SELECTION STOCK ITEM / GL ACCOUNT / LINE NOTE / CANCEL
2. DESCRIPTION LINES TO SELECT ITEM BEING PURSCHASED





2. LEAP ACCOUNTING

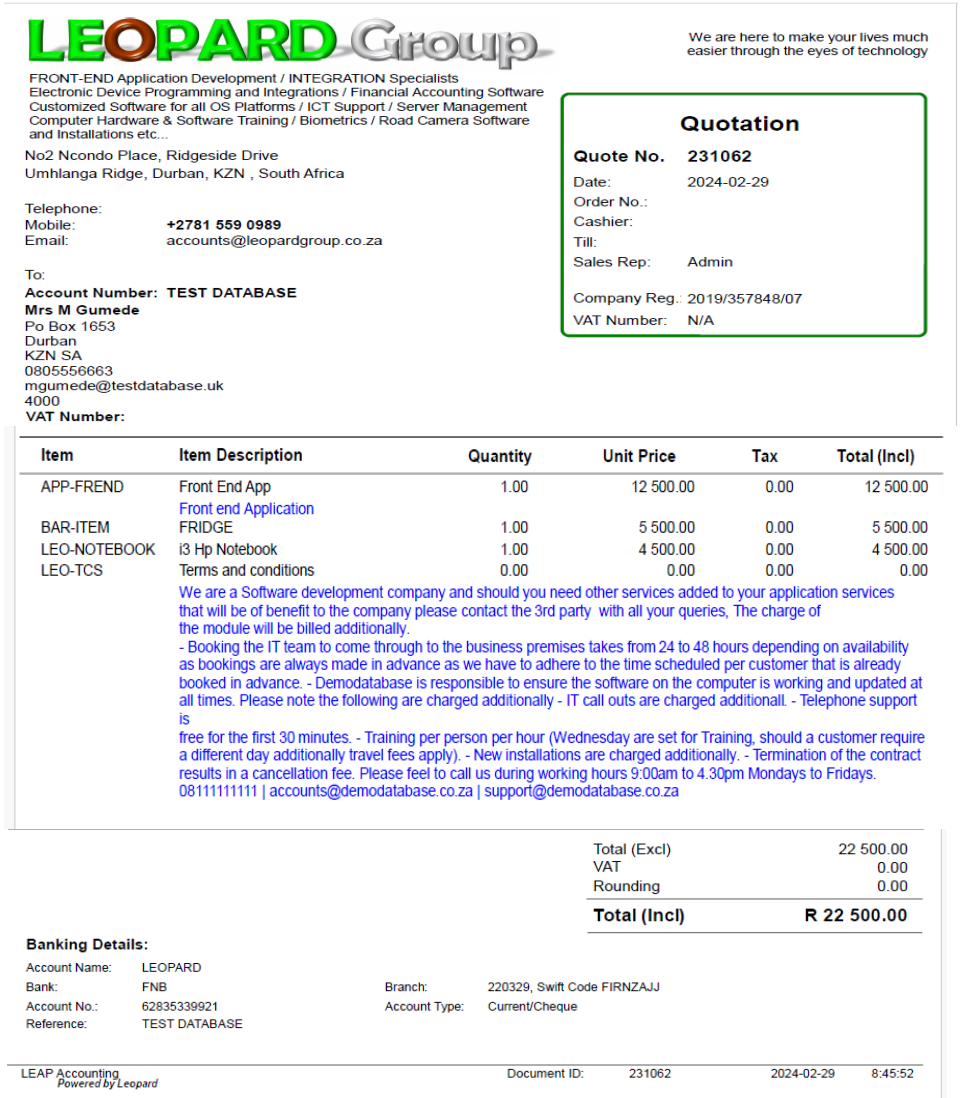
2.3.2. INVOICING - FEATURES ON THE INVOICING SCREEN

1. EXAMPLE OF HOW TO ADJUST YOUR LINES IN ORDER BY INSERT / DELETE / MOVE UP OR DOWN
2. EXAMPLE OF HOW TO EDIT A DESCRIPTION WITHIN A LINE NOTE
3. EXAMPLE OF HOW TO EDIT A DESCRIPTION WITHIN A LINE NOTE

2. LEAP ACCOUNTING

2.3.2. INVOICING - SCREEN SHOT OF A QUOTE

1. EXAMPLE OF AN A4 PRINTED / PDF VERSION OF A QUOTATION MADE ON THE SYSTEM FOR A CUSTOMER / SUPPLIER, ONCE SAVED CAN BE CONVERTED INTO AN INVOICE.
2. CUSTOMIZABLE
3. INCLUDES ALL DETAILS ON THE TOP
4. DETAILS OF THE ITEMS PURCHASED IN THE MIDDLE SECTION
5. TOTAL AND BANKING DETAILS AT THE BOTTOM OF THE QUOTE



LEOPARD Group

We are here to make your lives much easier through the eyes of technology

FRONT-END Application Development / INTEGRATION Specialists
Electronic Device Programming and Integrations / Financial Accounting Software
Customized Software for all OS Platforms / ICT Support / Server Management
Computer Hardware & Software Training / Biometrics / Road Camera Software
and Installations etc...

No2 Ncondo Place, Ridgeside Drive
Umhlanga Ridge, Durban, KZN , South Africa

Telephone:
Mobile: +2781 559 0989
Email: accounts@leopardgroup.co.za

Quotation

Quote No. 231062
Date: 2024-02-29
Order No.:
Cashier:
Till:
Sales Rep: Admin

Company Reg.: 2019/357848/07
VAT Number: N/A

To:
Account Number: TEST DATABASE
Mrs M Gumede
Po Box 1653
Durban
KZN SA
0805556663
mgumede@testdatabase.uk
4000
VAT Number:

Item	Item Description	Quantity	Unit Price	Tax	Total (Incl)
APP-FREND	Front End App Front end Application	1.00	12 500.00	0.00	12 500.00
BAR-ITEM	FRIDGE	1.00	5 500.00	0.00	5 500.00
LEO-NOTEBOOK	i3 Hp Notebook	1.00	4 500.00	0.00	4 500.00
LEO-TCS	Terms and conditions	0.00	0.00	0.00	0.00

We are a Software development company and should you need other services added to your application services that will be of benefit to the company please contact the 3rd party with all your queries, The charge of the module will be billed additionally.
- Booking the IT team to come through to the business premises takes from 24 to 48 hours depending on availability as bookings are always made in advance as we have to adhere to the time scheduled per customer that is already booked in advance. - Demodatabase is responsible to ensure the software on the computer is working and updated at all times. Please note the following are charged additionally - IT call outs are charged additionall. - Telephone support is
free for the first 30 minutes. - Training per person per hour (Wednesday are set for Training, should a customer require a different day additionally travel fees apply). - New installations are charged additionally. - Termination of the contract results in a cancellation fee. Please feel to call us during working hours 9:00am to 4.30pm Mondays to Fridays.
08111111111 | accounts@demodatabase.co.za | support@demodatabase.co.za

Total (Excl)	22 500.00
VAT	0.00
Rounding	0.00
Total (Incl)	**R 22 500.00**

Banking Details:

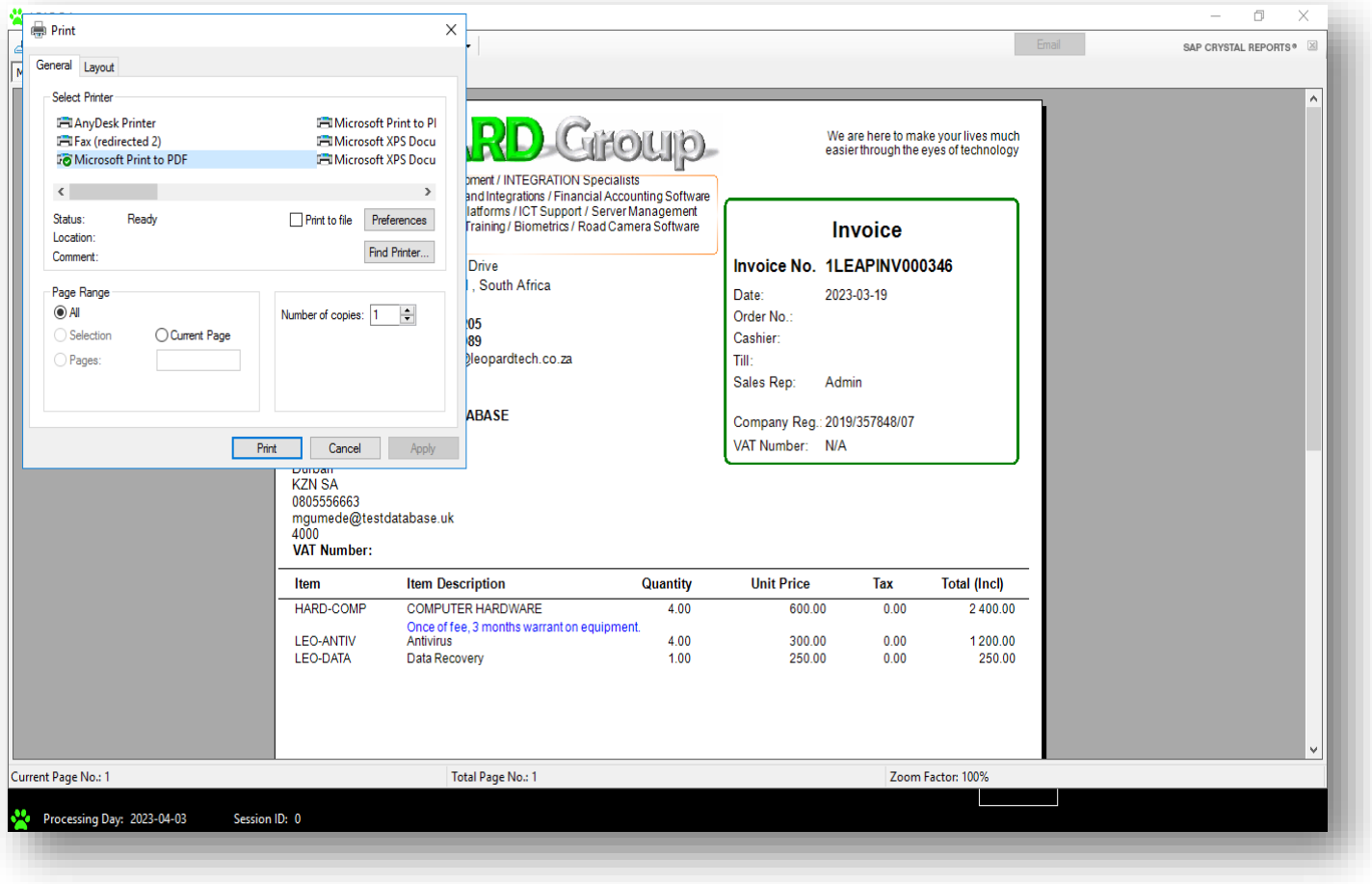
Account Name: LEOPARD
Bank: FNB
Account No.: 62835339921
Reference: TEST DATABASE
Branch: 220329, Swift Code FIRNZAJJ
Account Type: Current/Cheque

LEAP Accounting
Powered by Leopard
Document ID: 231062 2024-02-29 8:45:52

2. LEAP ACCOUNTING

2.3.2. INVOICING - PRINTING QUOTES/INVOICES ETC..

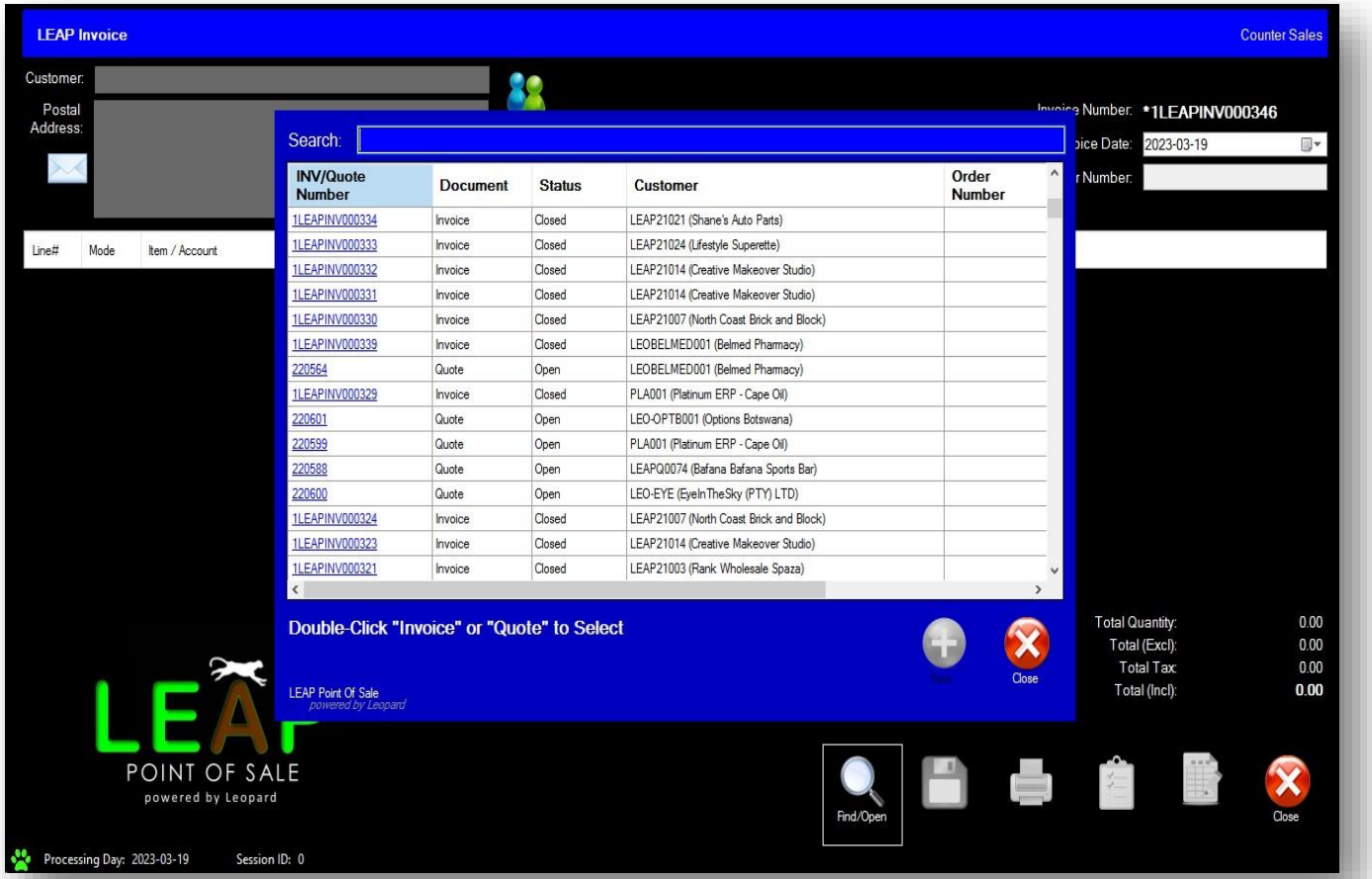
- Example of a where to go to print / save your quotation / invoice
- Once quote or invoice is printed and saved to your device, you may email or print a hard copy.



2. LEAP ACCOUNTING

2.3.2. INVOICING - SEARCH FEATURES FOR EXISTING DOCUMENTS

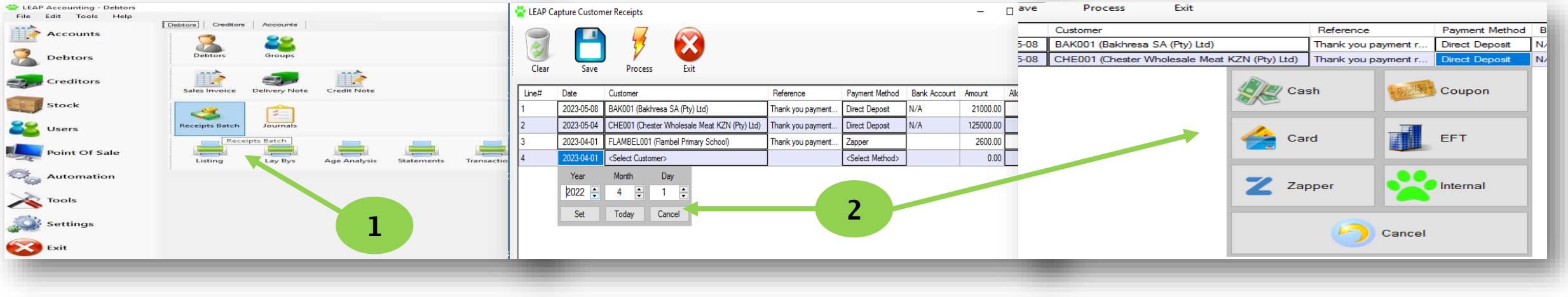
- Example of the Search Feature for an existing quote or invoice



2. LEAP ACCOUNTING

2.3.3. RECEIPTING - CAPTURING OF A RECEIPT AGAINST A DEBTOR

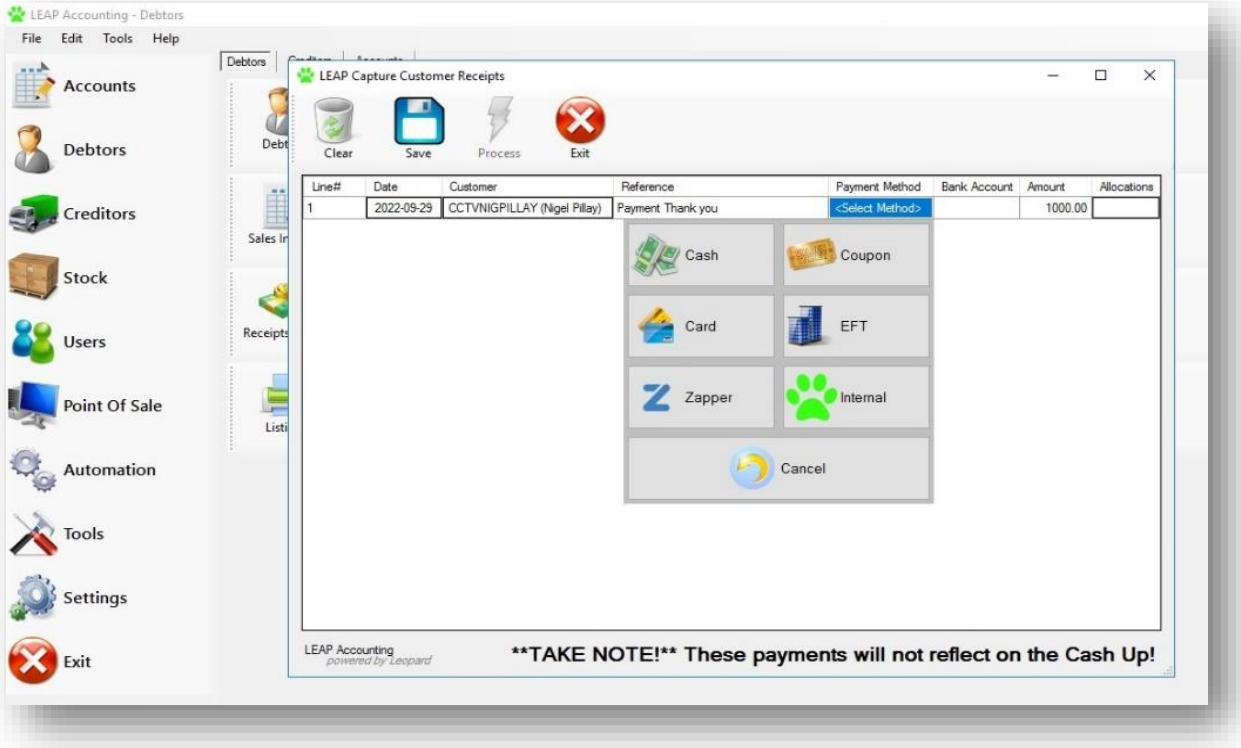
1. Click on receipts batch
2. Select date, debtor, payment date, amount and process
   - Payment automatically reflects on the statement
   - No need to use cash receipts or books



2. LEAP ACCOUNTING

2.3.3. RECEIPTS - PROCESSING A RECEIPT AGAINST A DEBTORS PAYMENT

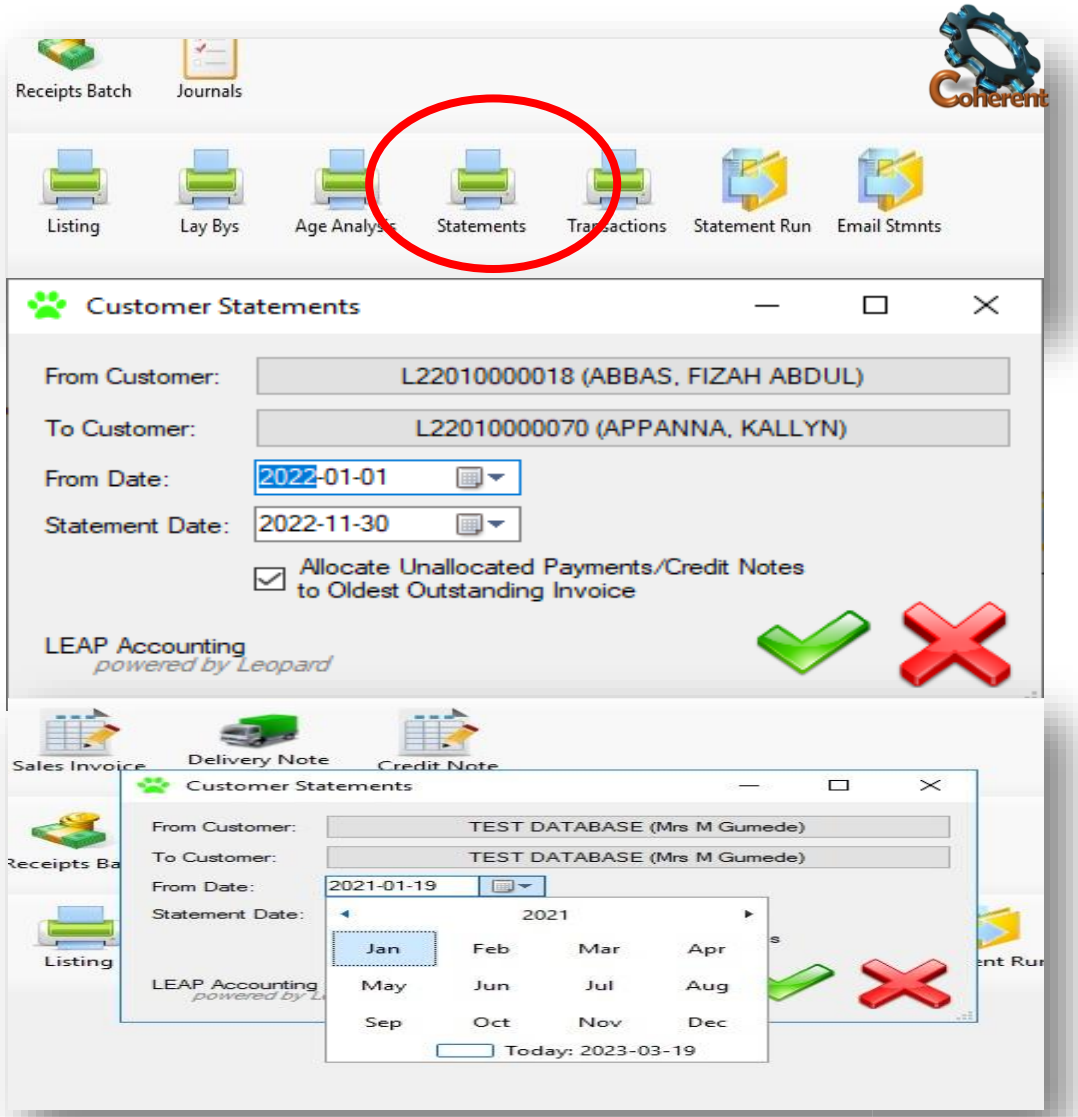
- Simple and easy way to capture your debtors / creditors
- School fees can be captured against a debtor
- Paperless service
- Comes with save features
- All information needed
- Fields can be customised to the environment
- All payment will automatically reflect on a statement.
- Etc…



2. LEAP ACCOUNTING

2.3.4. STATEMENTS - RUNNING OF STATEMENTS

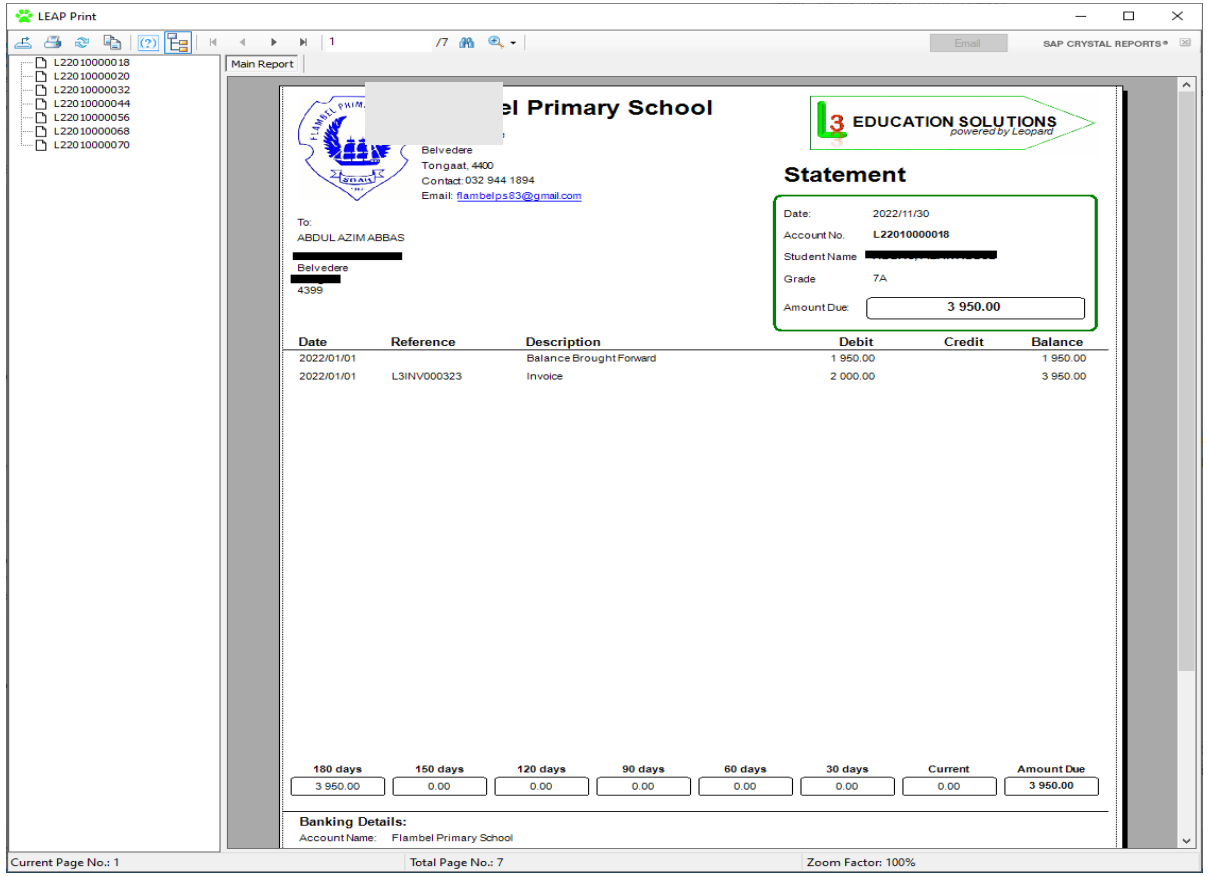
- Simple and easy system with the touch of a button to start the process.
- Click on the statement icon
- Just a touch of the buttons you can select the debtor, select time frame for the statement and click on the tick and a statement is automatically produced.
- Can be saved to the system and printed if needed
- Bulk statement run can be done with the capabilities of emailing



2. LEAP ACCOUNTING

2.3.4. STATEMENTS - RUNNING OF BULK STATEMENTS TO MULTIPLE CUSTOMERS

- Statement shows payments of student, amount owing. Statements can be customized with company details.
- Institutions bank details are shown at the bottom of the statement which has been blocked out on this screenshot due to the POPI Act.
- The L3 system has been running since August 2022.
- First statement run was done at the end of September 2022 with success.
- All Students statements are linked to one statement run and sent in one click to all parents via email, the office prints out statements to parents as alternative modes for those whom don't have emails. The school is getting parents to work digitally as well.
- We are ensuring on making all services digital.

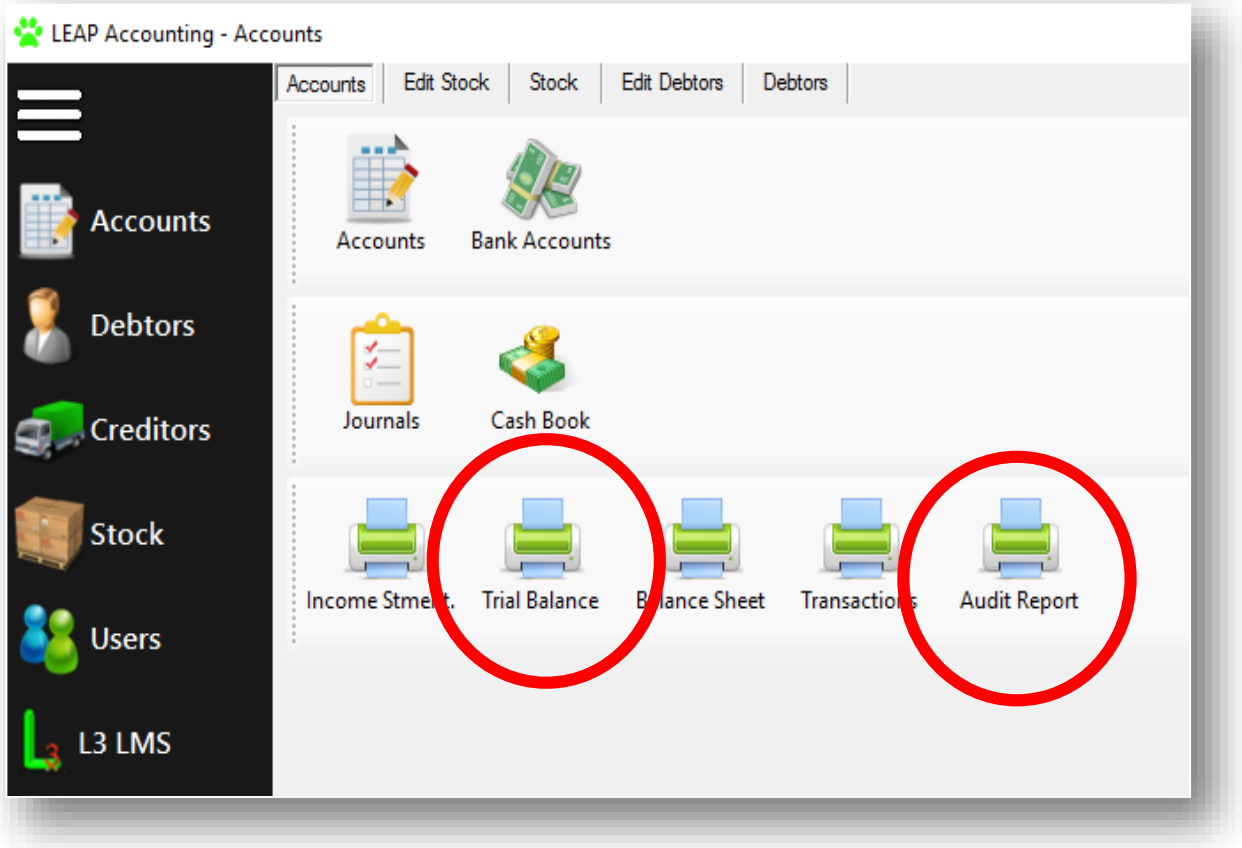


EXAMPLE OF A STATEMENT PRODUCED AT PRIMARY SCHOOL IN DURBAN KZN BY THE L3 EDUCATION SOLUTIONS SOFTWARE.

2. LEAP ACCOUNTING

2.3.5. AUDIT REPORTS

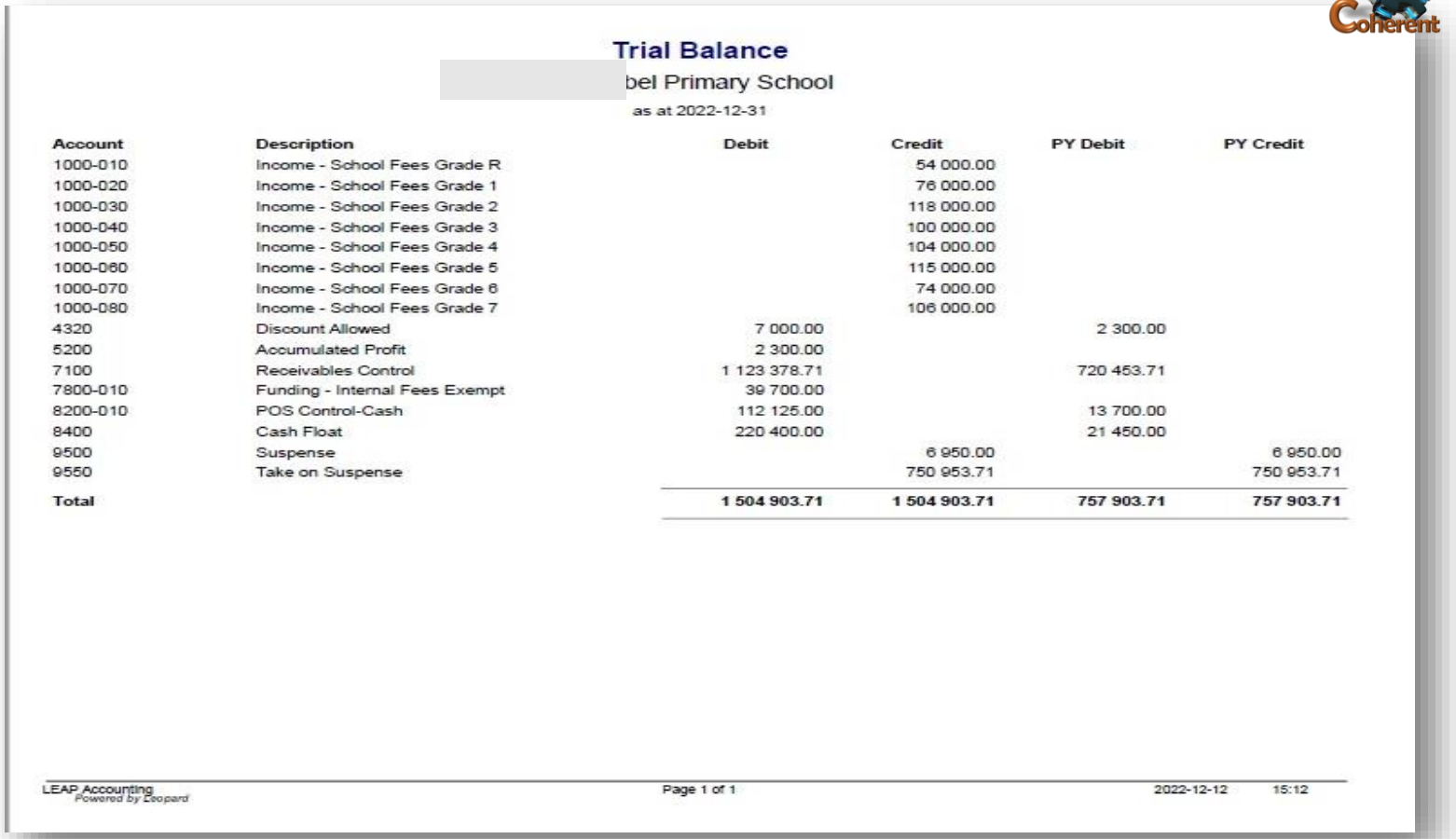
- Accounting features for education facilities to use such as
  - Bank Accounts
  - Cash books
  - Journals
  - Trial balance
  - Audit Reports
  - Age Analysis
  - Etc…
  - More details and screens will be showed on demo/presentation



2. LEAP ACCOUNTING

2.3.6. TRIAL BALANCE

- Easy and simple at just the touch of your mouse
- Admin can access the server from anywhere to pull a trial balance or statement
- Print features which allows to save as PDF or print etc.



Trial Balance

bel Primary School

as at 2022-12-31

Account	Description	Debit	Credit	PY Debit	PY Credit
1000-010	Income - School Fees Grade R		54 000.00		
1000-020	Income - School Fees Grade 1		76 000.00		
1000-030	Income - School Fees Grade 2		118 000.00		
1000-040	Income - School Fees Grade 3		100 000.00		
1000-050	Income - School Fees Grade 4		104 000.00		
1000-060	Income - School Fees Grade 5		115 000.00		
1000-070	Income - School Fees Grade 6		74 000.00		
1000-080	Income - School Fees Grade 7		106 000.00		
4320	Discount Allowed	7 000.00		2 300.00	
5200	Accumulated Profit	2 300.00			
7100	Receivables Control	1 123 378.71		720 453.71	
7800-010	Funding - Internal Fees Exempt	39 700.00			
8200-010	POS Control-Cash	112 125.00		13 700.00	
8400	Cash Float	220 400.00		21 450.00	
9500	Suspense		6 950.00		6 950.00
9550	Take on Suspense		750 953.71		750 953.71
Total		**1 504 903.71**	**1 504 903.71**	**757 903.71**	**757 903.71**

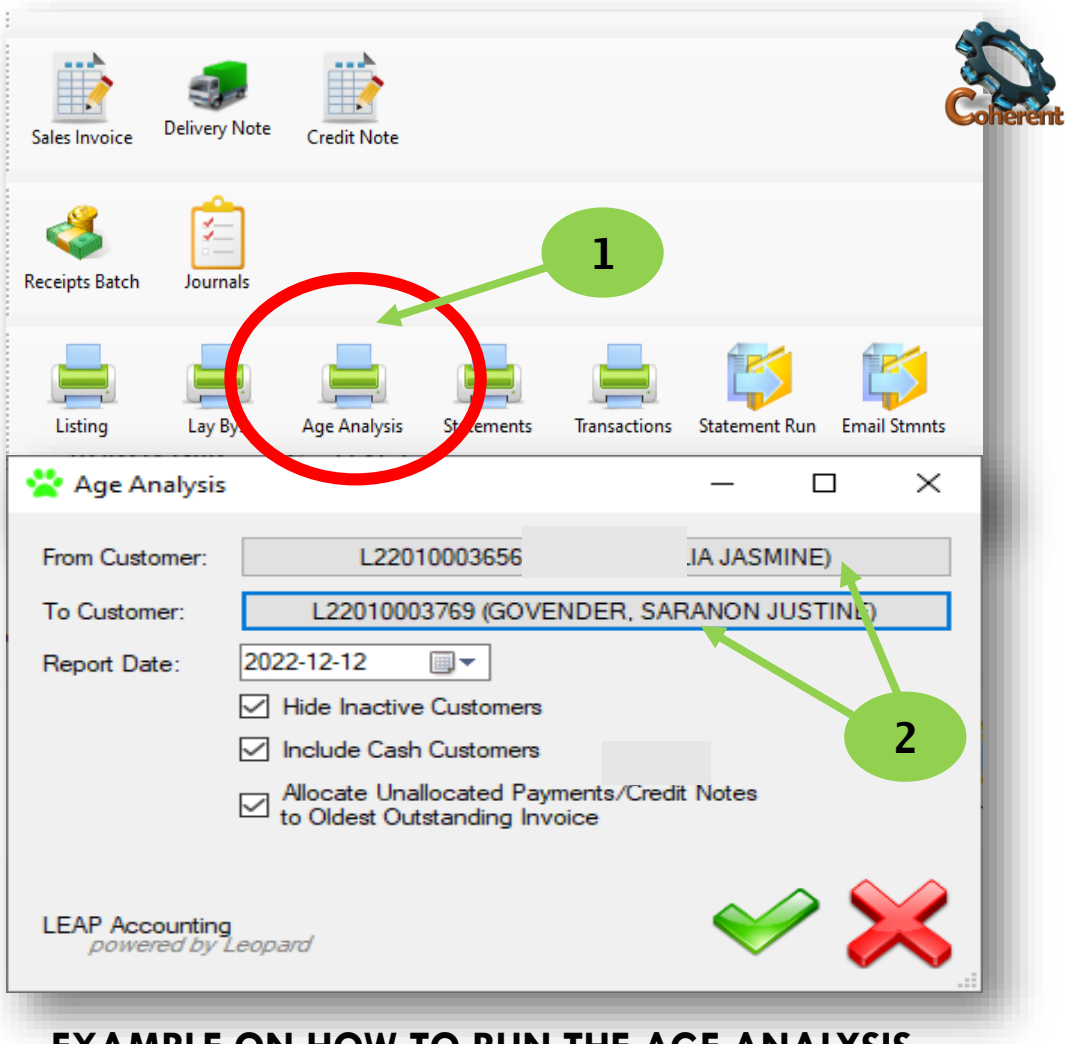
LEAP Accounting Powered by Leopard — Page 1 of 1 — 2022-12-12 15:12

EXAMPLE ON HOW TO EXTRACT A TRIAL BALANCE (LIVE SCREENSHOT)

2. LEAP ACCOUNTING

2.3.7. AGE ANALYSIS

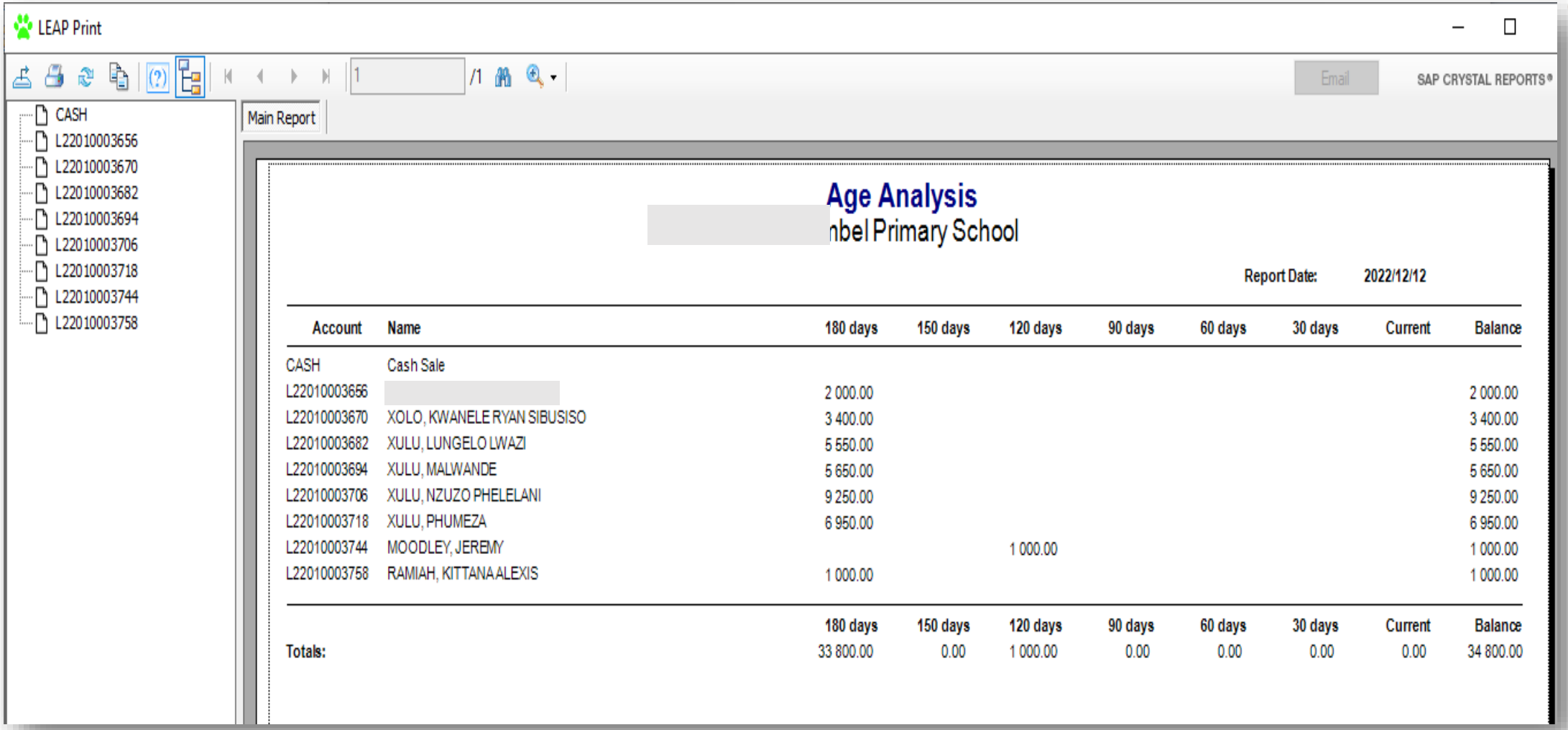
- Age analysis is simply a time-based analysis with reference to due date to determine either how much time is left until due date or how much time has passed since due date.
- Aging is a method used by accountants and investors to evaluate and identify any irregularities within a company's accounts receivables (ARs).
- Outstanding customer invoices and credit memos are categorized by date ranges, typically of 30 days, to determine how long a bill has gone unpaid.
- A listing of debtors' accounts (i.e. the amounts owing to a business), usually produced monthly, which analyses the age of the debts by splitting them into such categories as those up to one month old, two months old, and more than two months old.
- With our system it's as easy as clicking on the Age Analysis button and choosing the time period.
- Please note certain details have been blocked due to the Popi Act
  - **Step one**: click on the Age Analysis feature
  - **Step two**: Select from which Customer to which customer you would like to run the Age Analysis report.
  - **Step Three**: the Report is produced and you have an option to print to PDF (example on next page…)



EXAMPLE ON HOW TO RUN THE AGE ANALYSIS

2. LEAP ACCOUNTING

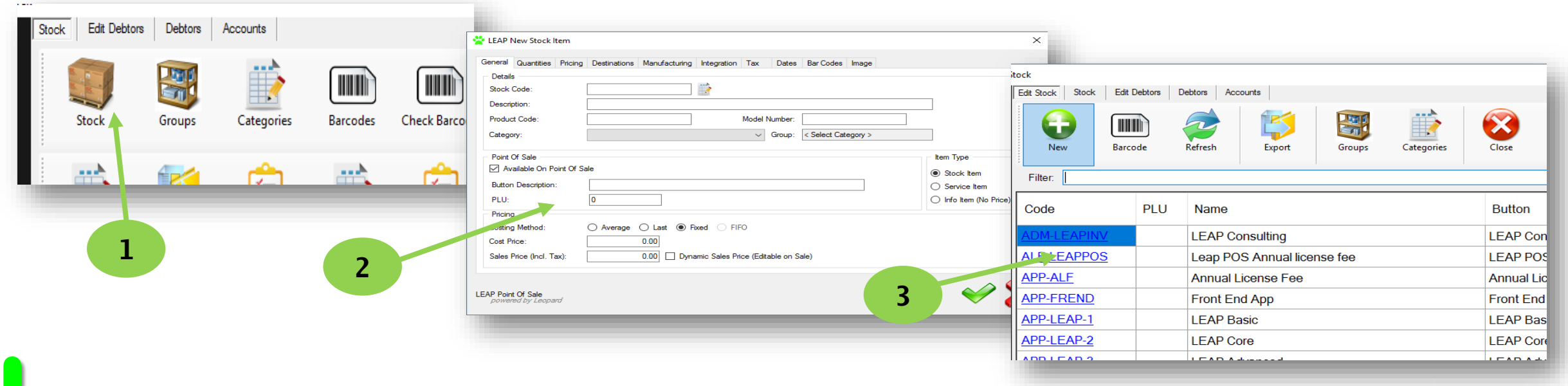
2.3.7. AGE ANALYSIS – LIVE SCREENTSHOT



Account	Name	180 days	150 days	120 days	90 days	60 days	30 days	Current	Balance
CASH	Cash Sale								
L22010003656		2 000.00							2 000.00
L22010003670	XOLO, KWANELE RYAN SIBUSISO	3 400.00							3 400.00
L22010003682	XULU, LUNGELO LWAZI	5 550.00							5 550.00
L22010003694	XULU, MALWANDE	5 650.00							5 650.00
L22010003706	XULU, NZUZO PHELELANI	9 250.00							9 250.00
L22010003718	XULU, PHUMEZA	6 950.00							6 950.00
L22010003744	MOODLEY, JEREMY			1 000.00					1 000.00
L22010003758	RAMIAH, KITTANA ALEXIS	1 000.00							1 000.00
		180 days	150 days	120 days	90 days	60 days	30 days	Current	Balance
Totals:		33 800.00	0.00	1 000.00	0.00	0.00	0.00	0.00	34 800.00

2.3.8. STOCK - CAPTURING OF STOCK

1. STEP ONE -Entering Stock on the system - Click on the Stock icon
2. STEP TWO - new screen to add stock
3. STEP THREE - Screenshot of stock sheet / page to create new group / categories / new items



L3 EDUCATION SOLUTIONS – LEAP ACCOUNTING

2.3.9. FIXED ASSETS AND SECURITY SOFTWARE SERVICES

- L3 tracks fixed assets to their relative condition, asset value and depreciation. Maintains a register that is GRAP (Generally Recognized Accounting Practice) compliant.
- System Makes use of Bar Code Scanners for ease of use and more accurate tracking.
- SECURITY SOFTWARE SERVICE
  - Our solution incorporates security tools to manage EDUCATION FACILITIES security gateways or gates for incoming and outgoing stock and fixed assets movements. (Refer to GateX software on our company profile https://leopardgroup.org.za)
  - For e.g. a number of touch screen notebooks ordered at an institution and the delivery service delivered however the person who was in charge of collecting had no recollection. By having GateX system the order cannot be collected or dispatched without confirmation.
  - GateX allows for both parties to have a copy of the delivery and acceptance on a digital service. Necessary parties at the institute are alerted of delivery. This avoids loss of assets at the gate and both parties can account for the collection and delivery.
- And many other features

L3 EDUCATION SOLUTIONS – LEAP ACCOUNTING

2.4. EASY MANAGEMENT SERVICES

- L3 provides ongoing contract and service level agreement management which includes contracts being signed digitally and maintained within the system. Services incorporates technologies and software tools to ensure the college policies are in line with the governments "Go green" policy to reduce the Institute's carbon footprint. Reduces the loss of documentation, duplications and fraudulent copies. (Please refer to the DigiCo software on on our company website https://leopardgroup.org.za).
- Our solution uses a well routed, stable and affordable accounting solutions
- Our solution provides tools to management to make on the fly fixes to data without the need of costly consultant fees. These amendments will eliminate any misstatements made prior to the compilation of the AFS thus reducing any corrections to be made by the auditors. Inevitable reducing costs and the risk of qualifications. (Please refer to the Coherent software on our company website https://leopardgroup.org.za)
- Our solution provides internal controls over transactions and the preparation of financial statements by use of Authorizations by the proper authorities within the institute.
  - For e.g. Procurement have mistakenly made multiple payments to suppliers for the same invoice.
  - Incorrect bank accounts have been used for payments (some cases fraudulent)
  - Cases were private purchases have been made because of the lack of authorizations.
- Payments made to suppliers without the invoice being fulfilled or service or goods been provided
- And many more…

2.5. TRANSACTIONS

- L3 provides a means of tracking and reducing duplications of transactions, documents, creditors and debtors payments. This includes the tracking of printed documents. (use of our Software application PAMs – Print Audit Monitor Software on our company website https://leopardgroup.org.za)
    - Example it has been seen at multiple Education facilities where multiple payments have been made to a singular bank account.
    - Students have been registered more than once and have been receiving payments for both registrations.
    - Members were found to be collecting all funds on behalf of the students but not channeling the funds to the respective students.
- With the use of PAMs (view on our company website https://leopardgroup.org.za)
    - You will be able to audit all documents that are printed (digitally or physical) and by which user.
    - Combination of a service and triggers, to monitor the printing of documents
    - Log which user printed or reprinted a document
    - GUI to view the log, with a few search tools.
- And many more other software features and options Leopard can provide an institution to eliminate theft.

2.6. BENEFITS OF LEAP ACCOUNTING

- Works directly within LEAP ACCOUNTING / SAGE (ONE DATABASE)
- Single Database - works directly on a LEAP / Sage Evolution Database, hence no duplication or misrepresentation of transactions nor additional integrations.
- Cost Effective, Easy Installation, Offline Solution
- On-The-Fly Stock Addition - Should a stock item not exist, the system can be configured to allow the creation of stock on the fly. This allows the owner to create an extensive stock list, from the get go.
- Electronic Till printing - Can be saved as a PDF or printed or emailed
- Dynamic Pricing and Quantities - Allows for the edit of Price on any specific items. Prices captured for specific Service Types. Specials. Limited Time Offer. Minimum Quantities (stop Sale, as item might be required for a combo or manufacturing of another item).
- Auto Re-Order with level and default quantity to be ordered from specific preferred supplier (Auto-Email)
- Multiple Service Types - Counter Sales, Deliver, Part Delivery, Pick-Up, Stokvel, Lay By etc..
- Allows Negative Stock - Product Code and Model Number lookups, with Similar product lookups. Average, Last, Fixed and FIFO Costing Methods. Tax. Barcodes - Dynamic and Static - Packs and Break Downs. Groups and Categories
- And Many more…

L3 EDUCATION SOLUTIONS – LEAP ACCOUNTING

2.7. LATEST TECHNOLOGIES

- Our solution works with the latest technologies in :
  - BARCODING,
  - BIOMETRICS AND
  - ARTIFICIAL INTELLIGENCE.
- Our support team has over 15 years' experience in the Education environment and have been exposed to most known problems and inefficiencies. We have the necessary knowledge to resolve the problems in a timeous manner.
- Ours solution has a fully customizable meshing solution to other institutions, to name a few:

  NSFAS, NATED, NQF,

  Skills development, DHET,

  TVET FMS, TVET MIS And more…

LEOPARD Group
SOFTWARE DEVELOPING COMPANY

Thank You

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+2781 559 0989
https://leopardgroup.org.za

OFFICIALLY A SAGE ISV PARTNER
https://za-marketplace.sage.com/en-za/apps/120984/leap-point-of-sale

Link to the Leap video:
https://leopardgroup.org.za/software/leap/pos/leap_pos_video.mp4

L3 EDUCATION SOLUTIONS SOFTWARE

LEAP POINT OF SALE | sage ISV Partner | Sage LEOPARD Group | DigiCo | PAMs | AudRIs